

**STATEMENT OF THE ACCOUNTS OF THE UNION OF THE BALTIC CITIES  
FOR THE FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2012  
(EUR)**

<b>INCOME</b>	<b>EXPENDITURE</b>	
1 Membership fees	227 026,73	
2 Transferred from 2011	132 633,12	
3 Bank interest	1 803,64	
4 Refunds	7 714,57	
5 Exchange rate adjustment	7 159,08	
6 Other	19,20	
	<hr/> 376 356,34	
		114 929,22
		52 036,85
		49 013,69
		12 886,23
		11 689,18
		7 761,09
		531,43
		897,89
		243,85
		11 799,87
		1 219,30
		667,91
	<hr/> 376 356,34	<hr/> 263 676,50
		cash in hand 140,74
		cash in bank 121 172,25
		<hr/> subtotal 384 989,49
		Costs of 2012 8 323,23
		paid in 2013
		Cost of 2012 paid in 2011 309,92
	<hr/> 376 356,34	<hr/> Total 376 356,34

\* Average annual exchange rate in 2012 EUR = 4,185 PLN, National Bank of Poland

**EXPLANATORY NOTE TO THE STATEMENT OF THE UBC ACCOUNTS**  
**FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2012**  
**(EUR)**

**COMMENTS ON THE UNION OF THE BALTIC CITIES EXPENDITURE:**

<b>1 Commissions</b>		<b>114 929,22</b>
Business Cooperation	9 893,10	
Education	9 879,39	
Energy	11 813,05	
Environment	11 792,11	
Gender Equality	9 826,76	
Health and Social Affairs	5 522,88	
Local Safety	11 171,74	
Sport	5 660,25	
Tourism	10 037,75	
Transportation	6 608,59	
Urban Planning	11 876,70	
Youth Issues	10 846,94	
<b>2 Meetings</b>		<b>52 036,85</b>
<b>Executive Board (Brussels, Rakvere, Koszalin):</b>	<b>21 397,80</b>	
- accommodation & travel costs	14 994,23	
- meals	5 725,70	
- other	677,88	
<b>CECICN meetings</b>	<b>13 859,07</b>	
<b>Communication and Marketing Strategy</b>	<b>7 172,27</b>	
Tendensor services	3 996,59	
Task force 3 meetings	3 175,69	
<b>Participation of UBC representatives in other meetings</b>	<b>5 001,72</b>	
<b>UBC task force</b>	<b>4 605,99</b>	
<b>3 Services/Maintenance</b>		<b>49 013,69</b>
Remunerations	45 839,50	
Accounting	3 174,19	
<b>4 Communication</b>		<b>12 886,23</b>
Mailing	11 593,67	
Telecommunication	1 292,56	
<b>5 President</b>		<b>11 689,18</b>
<b>6 Publications/marketing</b>		<b>7 761,09</b>
Baltic Cities Bulletin - two issues	3 550,84	
UBC Cities Events Calendar 2012	4 136,77	
Roll-up	73,48	
<b>7 Office materials, equipment</b>		<b>531,43</b>
e.g. letter-heads, envelopes		
<b>8 Bank charges</b>		<b>897,89</b>
<b>9 Miscellaneous</b>		<b>243,85</b>
<b>10 Exchange rate adjustment</b>		<b>11 799,87</b>
<b>11 Costs of 2011 paid in 2012</b>		<b>1 219,30</b>
accounting	235,13	
other	984,18	
<b>12 Costs of 2013 paid in 2012</b>		<b>667,91</b>
meeting in Mariehamn Jan. 2013, preparation to GC, flight		
<b>TOTAL in 2012</b>		<b>263 676,50</b>

**Costs of 2012 paid in 2013****8 323,23**

Grant from the Commission on Sport	4 884,35
Grant from the Commission on Local Safety	1 953,74
Grant from the Commission on Transportation	488,43
Other	996,70

**Costs of 2012 paid in 2011****309,92**

Communication & marketing strategy TF, Copenhagen, Jan. 2012, flight, hotel	309,92
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Commission on Culture used 3 749,63 EUR in 2012 from the money transferred by UBC in previous years.



## Participation of UBC representatives in other meetings

1	Committee of the Regions' 5th European Summit of Regions and Cities in Copenhagen, 22-23 March 2012 (Paweł Żaboklicki)	652,84
2	Committee of the Regions' 5th European Summit of Regions and Cities in Copenhagen, 22-23 March 2012 (Wolfgang Schmidt)	783,98
3	General Assembly of the Union of the (Polish) Seaside Cities and Communes, Gniewino, 19-20 April 2012 (Paweł Żaboklicki)	64,36
4	Meeting of the Commission on Local Safety with Secretary General and Strategy Coordinator, Gdańsk, 30 April 2013	95,58
5	14th Baltic Development Forum Summit and European Commission's 3rd Annual Forum on the EU Strategy for the Baltic Sea Region, Copenhagen, 17-19 June 2012 (Per Bødker Andersen)	791,86
6	Kaliningrad City Days Celebrations, 7-8 July 2012 (Andres Jaadla)	461,74
7	21st BSPC Conference, St Petersburg, 26-28 August 2012 (Andres Jaadla)	904,89
8	22 Hanse Sail Rostock 2012, 9-11 August 2012 (Paweł Żaboklicki)	1 246,48
9		
10		
11		
<b>TOTAL</b>		<b>5 001,73</b>

**STATEMENT OF THE ACCOUNTS OF THE UNION OF THE BALTIC CITIES  
FOR THE FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2012  
(PLN)**

<b>INCOME</b>	<b>EXPENDITURE</b>	
1 Membership fees	950 106,87	
2 Transferred from 2011	555 069,59	
3 Bank interest	7 548,24	
4 Refunds	32 285,47	
5 Exchange rate adjustment	29 960,74	
6 Other	80,37	
	<hr/> 1 575 051,28	
		1 Commissions
		2 Meetings
		3 Services/Maintenance
		4 Communication
		5 President
		6 Publications/Marketing
		7 Office materials, equipment
		8 Bank charges
		9 Miscellaneous
		10 Exchange rate adjustment
		11 Costs of 2011 paid in 2012
		12 Costs of 2013 paid in 2012
	<hr/> 1 575 051,28	<hr/> 480 978,77
		217 774,22
		205 122,31
		53 928,87
		48 919,20
		32 480,15
		2 224,04
		3 757,65
		1 020,52
		49 382,46
		5 102,79
		2 795,16
		<hr/> 1 103 486,14
		cash in hand
		cash in bank
		588,99
		507 105,86
		<hr/> subtotal
		1 611 180,99
		Costs of 2012
		paid in 2013
		34 832,70
		Cost of 2012 paid in 2011
		1 297,01
	<hr/> 1 575 051,28	<hr/> Total
		1 575 051,28

\* Average annual exchange rate in 2012 EUR = 4,185 PLN, National Bank of Poland

**EXPLANATORY NOTE TO THE STATEMENT OF THE UBC ACCOUNTS**  
**FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2012**  
**(PLN)**

**COMMENTS ON THE UNION OF THE BALTIC CITIES EXPENDITURE:**

<b>1 Commissions</b>		<b>480 978,77</b>
Business Cooperation	41 402,63	
Education	41 345,00	
Energy	49 437,60	
Environment	49 350,00	
Gender Equality	41 125,00	
Health and Social Affairs	23 113,26	
Local Safety	46 753,75	
Sport	23 688,16	
Tourism	42 008,00	
Transportation	27 656,93	
Urban Planning	49 704,00	
Youth Issues	45 394,44	
<b>2 Meetings</b>		<b>217 774,22</b>
<b>Executive Board (Brussels, Rakvere, Koszalin):</b>	<b>89 549,81</b>	
- accommodation & travel costs	62 750,84	
- meals	23 962,05	
- other	2 836,92	
<b>CECICN meetings</b>	<b>58 000,21</b>	
<b>Communication and Marketing Strategy</b>	<b>30 015,97</b>	
Tendensor services	16 725,71	
Task force 3 meetings	13 290,26	
<b>Participation of UBC representatives in other meetings</b>	<b>20 932,18</b>	
<b>UBC task force</b>	<b>19 276,05</b>	
<b>3 Services/Maintenance</b>		<b>205 122,31</b>
Remunerations	191 838,31	
Accounting	13 284,00	
<b>4 Communication</b>		<b>53 928,87</b>
Mailing	48 519,52	
Telecommunication	5 409,35	
<b>5 President</b>		<b>48 919,20</b>
<b>6 Publications/marketing</b>		<b>32 480,15</b>
Baltic Cities Bulletin - two issues	14 860,25	
UBC Cities Events Calendar 2012	17 312,40	
Roll-up	307,50	
<b>7 Office materials, equipment</b>		<b>2 224,04</b>
e.g. letter-heads, envelopes		
<b>8 Bank charges</b>		<b>3 757,65</b>
<b>9 Miscellaneous</b>		<b>1 020,52</b>
<b>10 Exchange rate adjustment</b>		<b>49 382,46</b>
<b>11 Costs of 2011 paid in 2012</b>		<b>5 102,79</b>
accounting	984,00	
other	4 118,79	
<b>12 Costs of 2013 paid in 2012</b>		<b>2 795,16</b>
meeting in Mariehamn Jan. 2013, preparation to GC, flight		
<b>TOTAL in 2012</b>		<b>1 103 486,14</b>

**Costs of 2012 paid in 2013** **34 832,70**

Grant from the Commission on Sport	20 441,00
Grant from the Commission on Local Safety	8 176,40
Grant from the Commission on Transportation	2 044,10
Other	4 171,20

**Costs of 2012 paid in 2011** **1 297,01**

Communication & marketing strategy TF, Copenhagen, Jan. 2012, flight, hotel	1 297,01
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Commission on Culture used 6 139,12 PLN in 2012 from the money transferred by UBC in previous years.





## Participation of UBC representatives in other meetings

1	Committee of the Regions' 5th European Summit of Regions and Cities in Copenhagen, 22-23 March 2012 (Paweł Żaboklicki)	2 732,14
2	Committee of the Regions' 5th European Summit of Regions and Cities in Copenhagen, 22-23 March 2012 (Wolfgang Schmidt)	3 280,94
3	General Assembly of the Union of the (Polish) Seaside Cities and Communes, Gniewino, 19-20 April 2012 (Paweł Żaboklicki)	269,36
4	Meeting of the Commission on Local Safety with Secretary General and Strategy Coordinator, Gdańsk, 30 April 2013	400,00
5	14th Baltic Development Forum Summit and European Commission's 3rd Annual Forum on the EU Strategy for the Baltic Sea Region, Copenhagen, 17-19 June 2012 (Per Bødker Andersen)	3 313,92
6	Kaliningrad City Days Celebrations, 7-8 July 2012 (Andres Jaadla)	1 932,37
7	21st BSPC Conference, St Petersburg, 26-28 August 2012 (Andres Jaadla)	3 786,95
8	22 Hanse Sail Rostock 2012, 9-11 August 2012 (Paweł Żaboklicki)	5 216,50
9		
10		
11		
<b>TOTAL</b>		<b>20 932,18</b>

## UBC membership fees in 2012

No.	Member City	Inhabitants	Invoice (EUR)	Transferred (EUR)	Date of receiving
1	Aarhus	310 000	5 220	5 220,00	28.02.2012
2	Aalborg	197 426	3 510	3 510,00	29.02.2012
3	Arendal	42 000	1 080	1 304,55	20.07.2012
4	Bergen	256 600	5 220	5 220,00	14.03.2012
5	Botkyrka	82 000	2 925	2 925,00	29.02.2012
6	Cēsis	19 860	720	720,00	27.01.2012
7	Chojnice	39 918	1 440	1 440,00	02.03.2012
8	Elbląg	126 379	2 340	2 340,00	26.03.2012
9	Elva	6 090	360	360,00	02.03.2012
10	Espoo	247 869	5 220	5 220,00	10.02.2012
11	Falun	56 000	2 925	2 925,00	02.03.2012
12	Gargždai	16 433	720	720,00	22.02.2012
13	Gävle	95 000	2 925	2 925,00	28.02.2012
14	Gdańsk *	456 874	*	*	*
15	Gdynia	247 539	3 480	3 480,00	29.02.2012
16	Greifswald	53 000	2 925	2 925,00	9.02.2012
17	Guldborgsund	63 500	2 925	2 925,00	28.02.2012
18	Haapsalu	11 600	720	720,00	21.02.2012
19	Halmstad	90 000	2 925	2 925,00	5.03.2012
20	Helsinki	583 350	6 525	6 525,00	15.03.2012
21	Jēkabpils	25 372	1 440	1 440,00	1.02.2012
22	Jelgava	71 000	1 950	1 950,00	22.02.2012
23	Jöhvi	12 934	720	720,00	15.03.2012
24	Jõgeva	5 800	360	360,00	5.03.2012
25	Jūrmala	57 000	1 950	1 950,00	24.02.2012
26	Jyväskylä	130 000	3 510	3 510,00	24.02.2012
27	Kaliningrad	418 000	3 480	3 480,00	28.12.2012
28	Kalmar	62 815	2 925	2 925,00	28.02.2012
29	Kärdla	4 100	360	360,00	29.02.2012
30	Karlskrona	64 032	2 925	2 925,00	21.03.2012
31	Karlstad	85 753	2 925	2 925,00	9.02.2012
32	Kaunas	343 245	3 480	3 480,00	12.03.2012
33	Keila	9 962	360	360,00	28.02.2012
34	Kemi	22 580	1 080	1 080,00	5.03.2012
35	Kiel	236 008	5 220	5 220,00	9.02.2012
36	Klaipėda	182 752	2 340	2 340,00	10.04.2012
37	Køge	57 000	2 925	2 925,00	9.02.2012
38	Kolding	89 232	2 925	2 925,00	28.02.2012
39	Koszalin	108 057	2 340	2 340,00	28.02.2012
40	Kotka	54 804	2 925	2 925,00	10.02.2012
41	Kristiansand	82 000	2 925	2 925,00	9.02.2012
42	Kristianstad	79 543	2 925	2 925,00	21.02.2012
43	Krynica Morska	1 360	360	360,00	15.02.2012
44	Kuressaare	14 706	720	720,00	5.03.2012
45	Lahti	98 300	3 510	3 510,00	5.03.2012
46	Liepāja	101 574	1 950	1 950,00	21.02.2012

47	Linköping	149 000	3 510	3 510,00	27.02.2012
48	Luleå	74 178	2 925	2 925,00	28.02.2012
49	Lübeck	212 112	5 220	5 220,00	01.03.2012
50	Łeba	3 760	360	360,00	12.04.2012
51	Maardu	16 582	720	720,00	27.02.2012
52	Malbork	38 286	1 440	1 440,00	18.04.2012
53	Malmö	293 909	5 220	5 220,00	21.02.2012
54	Mariehamn	10 400	1 080	1 080,00	6.02.2012
55	Międzyzdroje	6 577	360	360,00	2.03.2012
56	Nacka	90 100	2 925	2 925,00	8.02.2012
57	Narva	64 600	1 950	1 950,00	30.01.2012
58	Næstved	80 954	2 925	2 925,00	10.02.2012
59	Norrtälje	56 080	2 925	2 925,00	28.02.2012
60	Örebro	135 460	3 510	3 510,00	17.02.2012
61	Oskarshamn	26 163	2 160	2 160,00	13.02.2012
62	Östhammar	21 500	1 080	1 080,00	7.02.2012
63	Paide	9 132	360	360,00	6.03.2012
64	Palanga	17 930	720	720,00	02.05.2012
65	Paldiski	4 263	360	360,00	9.03.2012
66	Panevėžys	112 000	2 340	2 340,00	29.02.2012
67	Pärnu	43 600	1 440	1 440,00	21.02.2012
68	Pori	83 000	2 925	2 925,00	3.02.2012
69	Porvoo	49 000	2 160	2 160,00	26.01.2012
70	Pruszcz Gdański	26 591	1 440	1 440,00	1.03.2012
71	Rakvere	16 889	720	720,00	3.02.2012
72	Reda	20 653	720	720,00	7.03.2012
73	Riga	709 145	4 350	4 350,00	27.12.2011
74	Robertsfors	7 200	540	540,00	11.06.2012
75	Rostock	201 646	3 510	3 510,00	27.02.2012
76	Šiauliai	123 000	2 340	2 340,00	24.02.2012
77	Sillamäe	15 456	720	720,00	13.02.2012
78	Słupsk	96 871	1 950	1 950,00	29.02.2012
79	Söderhamn	25 987	2 160	2 160,00	6.02.2012
80	Sopot	38 276	1 440	360,00	16.03.2012
				360,00	30.05.2012
				720,00	31.08.2012
81	St. Petersburg	4 730 000	4 350	4 350,00	6.03.2012
82	Sundsvall	95 732	2 925	2 925,00	5.03.2012
83	Szczecin	405 944	3 480	3 480,00	9.02.2012
84	Tallinn	405 360	3 480	3 480,00	02.03.2012
85	Tampere	211 507	5 220	5 220,00	30.01.2012
86	Tartu	98 606	1 950	1 950,00	8.02.2012
87	Tierp	20 125	540	540,00	24.02.2012
88	Trelleborg	42 219	2 160	2 160,00	8.02.2012
89	Tukums	19 515	720	720,00	31.01.2012
90	Turku	176 087	3 510	3 510,00	25.04.2012
91	Umeå	115 459	3 510	3 510,00	5.03.2012
92	Ustka	16 056	720	720,00	22.02.2012
93	Vaasa	59 175	2 925	2 925,00	1.03.2012
94	Västervik	36 206	2 160	2 160,00	27.03.2012
95	Växjö	83 230	2 925	2 925,00	7.02.2012

96	Viljandi	19 356	720	720,00	28.03.2012
97	Vilnius	550 000	4 350	4 350,00	15.11.2012
98	Visby	23 158	1 080	1 080,00	13.02.2012
99	Vordingborg	46 000	2 160	2 160,00	28.02.2012
100	Võru	14 201	720	720,00	5.03.2012
101	Wismar	44 803	2 160	2 160,00	29.02.2012
	<b>Total:</b>	<b>15 512 406</b>	<b>232 905</b>	<b>233 129,55</b>	

\* Gdańsk contribution in 2012: 35 750 EUR





## EXPENDITURE OF UBC COMMISSIONS IN 2012 (EUR)

Commission on	Granted	Transfer	Date	Purpose
Business Cooperation (Kiel)	12 000 4 277,7*			<b>1. Lead cities / secretariat costs – 4 182,54</b>
		1 252,23	19.04	BizCom meeting in Nice, 9-11 April 2012, W. Schmidt, Kiel, travel, accommodation, allowances
		300,17	24.04	BizCom meeting in Kolding, 18-19 April 2012, W. Schmidt, travel, accommodation, allowances
		1 343,85	22.06.	BizCom meeting in Copenhagen (BDF summit), 18-19.06.2012, W. Schmidt, travel, accommodation, allowances
		95	29.08	Fehmarnbeltdays 2012, W. Schmidt, participation fee
		1 191,29	28.11	8 <sup>th</sup> Cluster Forum, Sophia Antipolis, 22-23.11.12, W. Schmidt, travel & accommodation,
				<b>2. Activities – 4 355,38</b>
		4 277,70	20.03	Contribution to the workshop at the opening of Nordic Synergy Park and a Commission's meeting in Kolding, 18-19.04. 2012. Spent: 2 834,68. 1443,02 EUR was returned to the UBC on 30.01.2013
		685,30	13.08	Reimbursement of travel costs of the GC speaker, Soeren Kofoed, UBC GC in Kristiansand, 2009
		835,40	9.10	Meeting of the Commission in Kiel, 8.10.2012, dinner
			Total: 8 537,92	
			Unspent: 7 739,78	



<p>Culture (Kolding)</p>	<p>12 000 11 529,09*</p>			<p><b>1. Lead cities / secretariat costs – 2 919,51</b></p> <p>Board meeting of the UBC Commission on Culture, Kolding, 19-20.04.2012, A. Szymańska, Gdańsk, hotel 102,75  Board meeting of the UBC Commission on Culture, Gdańsk, 24-25.09.2012, L. L. Larsen, Kolding, travel, hotel, food - 723,05  Annual meeting of UBC Commission on Culture, Riga, Cēsis 10-11.2012, L. L. Larsen, P. Nielsen, Kolding, travel, accommodation and food costs – 1 374,91  Annual meeting of UBC Commission on Culture, Riga, Cēsis 10-11.2012, J. Simula, travel costs – 227,43  Exchange program Linköping-Kolding, Jēkabpils, Gdańsk-Kolding  Costs for transportation for librarians in Kolding - 491,37</p> <p><b>2. Activities – 3 814,92</b></p> <p>Annual meeting of UBC Commission on Culture, Riga, Cēsis 10-11.2012  - Meals - 354,33  - Transportation  Buses Riga, Cēsis – 418,66  L. Mårtens, hotel and travel expenses -727,02  - Other costs  laptop - 50,84  Aivita Putnina, speaker, remuneration- 200,00  presents - 72,7  Exchange program Linköping-Kolding, Jēkabpils, Gdańsk-Kolding  Costs for transportation for librarians in Kolding and Linköping - 491,37  Cultural Prize 2012  Tartu- Cēsis, project with artist and artisans as central players - 1 500</p> <p>Total: 6 734,43</p> <p>Unspent: 4 794,66</p>
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Education (Kärdla)	10 000 584,68*	10 000	7.03	<p><b>1. Lead cities / secretariat costs –7 720,66</b></p> <p>1.1. Remunerations</p> <p>A. Veevo, Kärdla, for her work for the commission - 2 314,88</p> <p>Youth week of entrepreneurship „How an active youngster becomes a young entrepreneur“, Kärdla, 26 -30.03. 2012, agreement with NGO Hiiumaa Ankur, Kärdla: organizing event and workgroups, entertainment, printing, copying – 1000</p> <p>Research „Youngsters – Young Entrepreneurs?“, February – June 2012</p> <p>Agreement with NGO Hiiumaa Ankur: organizing event and making/leading research – 500</p> <p>Commission meeting with business day and youth conference, Kärdla, 3 – 5.10.2012</p> <p>Sihtasutus Tuuru, organisation of business day - 100</p> <p>1.2. Travel, accommodation of the leaders and secretariat</p> <p>Baltic Development Forum Summit, Copenhagen, 17-20.06.2012, A. Veevo, R. Kokovkin, Kärdla, travel and accommodation costs - 1 143,66</p> <p>A. Veevo, insurance for travel (one year) - 145,88</p> <p>Study visit to Gotland, meeting with key persons for cooperation, A. Veevo, report and travel costs - 374,00</p> <p>Project “Youth Democracy project Life, Media and Participation - Youth in Baltic Sea Region!”</p> <p>Project pre-meeting in Kemi, K. Elissaar H. Pihlamägi, Kärdla, travel, accommodation costs, allowances – 702,38</p> <p>Research „Youngsters – Young Entrepreneurs?“, February – June 2012</p> <p>M. Savioja, Kärdla, travel costs – 264</p> <p>1.3 Other costs</p> <p>Research “Youngsters – Young Entrepreneurs?”</p> <p>Notebook ASUS Eee – 279</p> <p>Commission’s meeting with business day and youth conference</p> <p>Gifts: 4 CD - 44,27</p> <p>Gift token for co-partner - 160,00</p> <p>Bank fees - 3,33</p> <p>Youth democracy project</p> <p>Equipment: Samsung Galaxy Tab2 - 428,96</p> <p>Card for internet - 47,92</p> <p>Book - 13,37</p> <p>Canon Powershot SX230 camera - 274,98</p> <p>Gift token for co-partner - 20,00</p> <p>Bank fees - 4,03</p> <p><b>2. Activities – 2 864,02</b></p> <p>Erken Laboratory Research School 2012, 11.06 – 06.12.2012, travel and accommodation costs of representatives of Uppsala University – 2500</p> <p>Commission meeting with business day and youth</p>
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				<p>conference, Kärddla, 3 – 5.10.2012  M. Altmäe, T. Käher - Rakvere, T. Volkova, E. Sidorova –  Sillamäe, accommodation costs – 120  Meals - 42,05  Transportation costs of the lecturer - 101,97</p> <p>Total: 10 584,68</p>
Environment (Turku)	12 000	12 000	5.03	<p><b>1. Lead cities / secretariat costs – 5 164,86</b></p> <p>1.1 Remunerations  Translation and evaluation of Good Practice database cases  E. Kreutz, M. Lang, J. Jensen, Turku – 422,33  B. Grönholm, Turku, presentations of UBC work/projects,  participation in a number of events presenting UBC - 300,00  S. Sariola, M. Lang, Turku, work for bulletins - 1 000</p> <p>1.2. Travel, accommodation of the leader  Meeting of the 4 Commissions in Halmstad, 9-11.05.2012,  M. Jokinen and B. Grönholm, Turku - 2 470,83</p> <p>1.3. Other  Bulletin evaluation and proposal for improvements,  Mainosvolume, Turku - 971,70</p> <p><b>2. Activities – 6 835,14</b></p> <p>Meeting of the 4 Commissions in Halmstad, 9-11.05.2012,  meals, personnel, speakers, premises, materials, transport,  share of EnvCom, - 2 500,00  Printing Bulletin 1 &amp; 2 2012 - 3 835,14  Posting - 500,00</p> <p>Total: 12 000</p>

<p>Energy (Oskarshamn)</p>	<p>12 000</p>	<p>12 000</p>	<p>2.03</p>	<p><b>1. Lead cities / secretariat costs - 6 255,79</b></p> <p>1.1 Leaders participation in conferences / meetings – 3898,28</p> <p>Meeting of the 4 Commissions in Halmstad, 9-11.05.2012 - S. Widh and E. Hjalmered, Oskarshamn, accommodation and travel costs - 695,72</p> <p>"International day" arranged by Swedish Association of Local Authorities and Regions - E. Hjalmered, travel costs and fee – 374,03</p> <p>St.Petersburg Gas Forum, 4–6.06 2012 - E. Hjalmered travel costs and fee – 913,3</p> <p>Meeting with Siemens in Stockholm to discuss possible cooperation - S. Windh and E. Hjalmered, travel cost – 972,86</p> <p>BDF Summit in Copenhagen, 17-19 .06.2012, - E. Hjalmered, travel cost – 37,52</p> <p>UBC Executive Board Meeting in Koszalin 3-5.10.2012 - E. Hjalmered, travel costs – 589,55</p> <p>"Energiting Sydost", Kalmar, 15.11.2012 - E. Hjalmered, travel cost, fee, exhibition - 315,3</p> <p>1.2 Secretariat costs – 2357,51</p> <p>2.03</p> <p>Telephones - 403</p> <p>The design tool Adobe InDesign to make material at the office instead of ordering from others – 859,55</p> <p>The licence for Adobe Connect Pro – 970,69</p> <p>Subscription of the trade periodical "Nordisk Energi" – 58,62</p> <p>Web hotel for the domain www.ubcenergy.org – 65,65</p> <p><b>2. Activities - 3527,23</b></p> <p>Meeting of the 4 Commissions in Halmstad, 9-11.05.2012, meals, personnel, speakers, premises, materials, transport, share of Energy Com - 2527,23</p> <p>2-page spreads in the UBC Environmental Bulletins 2012:1 and 2011:2 – 1000</p> <p><b>3.Other costs - 2 500,00</b></p> <p>Membership fee in Energy Cities for 2012 – 2500</p> <p>Total: 12 283,02</p>
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Gender Equality (Umeå)	10 000	10 000	5.03	<p><b>1. Lead cities / secretariat costs – 4 248,06</b></p> <p>1.1. Remunerations H. Brewer, Umeå, daily allowances (food etc)– 439,42 L. Gustafsson, Umeå, daily remunerations – 279,63</p> <p>1.2. Travel, accommodation of the leaders and secretariat Meeting of the UBC Commission on Gender Equality, Helsinki, 19-20.04.2012, H. Brewer and L. Gustafsson travel and accommodation costs – 1 231,05</p> <p>Meeting of the UBC Executive Board, Rakvere, 24-25.05.2012, H. Brewer, travel costs - 281,38</p> <p>Meeting of the UBC Commission on Health and Social Affairs, Vaasa, 05-06.06.2012, L. Gustafsson travel and accommodation costs - 520,43</p> <p>Meeting of the UBC Executive Board, Koszalin, 3-5.10.2012, L. Gustafsson and A. Lindberg, Umeå, travel and accommodation costs – 598,52</p> <p>Meeting of the UBC Commission on Gender Equality, Brussels, 28-29.11.2012, L. Gustafsson travel costs - 810,25</p> <p>1.3 Other costs Gifts for meetings – 87,38</p> <p><b>2. Commission's meetings – 5 200,49</b></p> <p>Meeting of the UBC Commission on Gender Equality, Helsinki, 19-20.04.2012, A. Puodziuniene, Panevėžys, travel and accommodation costs – 715,74 C. Schmitz, Stockholm, travel cost for the speaker - 510,29 Seminar at the annual meeting in Helsinki on gender budgeting with international speaker C. Schmitz, Indevelop - 1 274,66.</p> <p>Meeting of the UBC Commission on Gender Equality, Brussels, 28-29.11.2012, M. Tarasiewicz, Gdańsk, travel and accommodation costs – 1 115,6 A. Puodziuniene, travel and accommodation costs – 676,29</p> <p>Meeting of the UBC Commission on Gender Equality, Helsinki, 19-20.04.2012, meals - 468,6</p> <p>Meeting of the UBC Commission on Gender Equality, Helsinki, 19-20.04.2012, conference room - 439,31</p> <p>Total: 9 448,55</p> <p>Unspent: 551,45</p>
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Health & Social Affairs (Elbląg)	12 000	1 369,49	18.06	<b>1. Lead cities / secretariat costs – 3 711,71</b>
				1.1. Remunerations
				Contract with the Commission's Chairman W. Drozd, Elbląg (for organization of the Vaasa meeting)
		665,42	18.04	1.2. Travel, accommodation of the leader and secretariat
				Meeting of the Commission, Vaasa, 5-6 June 2012, W. Drozd, E. Pietryka, Elbląg, flight tickets
		552	1.06	hotel
		59,70	20.06	Meals, transfers
				Meeting in Turku on the expert exchange programme, 7.06.2012, W. Drozd, E. Pietryka, M. Formela, Gdańsk
		257,47	1.06	Flight tickets
		212	1.06	Hotel costs
				1.3 Other costs
		122,69	12.12	Office materials
		359,91	28.12	Office materials
		50,29	18.04	Mobile phone – charge fee
		46,51	14.05	Mobile phone – charge fee
16,23	20.06	Parking fee		
		<b>2. Activities - 1 656</b>		
1 656	1.06	Meeting of the Commission, Vaasa, 5-6 June 2012, Hotel costs for J. Formela, Gdańsk, T. Grodzki, Szczecin, V. Keldrima, Tallinn, J. Kore, Tartu, J. Mets, Pärnu, R. Persson, Örebro, C. Hegrelius, Gävle, S. Bjork, Visby, I. Rozova, Klaipėda		
		Total: 5 367,71		
		Unspent: 6 632,29		

Local Safety (Gdańsk)	12 000	974,45	5.04	<b>1. Lead cities / secretariat costs – 4 789,39</b> 1.1 Leaders participation in conferences / meetings Meeting of the Commission, Tallinn, 24-25.05.1012, M. Jurgielewicz, A. Litwiński, C. Dwojak, Gdańsk, flight tickets
		549,07	13.11	Workshop EU SBSR Priority Area 14.4, Stockholm, 29.11.12 – M. Jurgielewicz , tickets and hotel
		1 350,00	12.10	EFUS conference, Paris, 12-14.12.2012, L. Walczak, Gdańsk, A. Aronovs, Riga, M. Jurgielewicz.
		1 199,43	18.10	– conference fee
		16,7	21.12	- hotel and travel
		16,7	19.12	– train tickets for L. Walczak
				– train tickets for M. Jurgielewicz
		181,98	14.06	1.2 Promotional materials Leaflets
		67,39	3.09	Labels
		433,67	20.12	Leaflets, promotional materials
1 000*	2 123,66	3.08	<b>2. Activities 6 488,05</b> Active Mobility Congress, Gdańsk, 6-7.09.2012, contribution of the Commission on Local Safety (promotional materials)	
		19.09	Dinner at Hotel Posejdon, Meeting of the Commission at the Active Mobility Congress, Gdańsk, 6-7.09.2012	
		13.07	Reimbursement to Tallinn City Council for the meeting venue, equipment, meals, Commission meeting in Tallinn, 24-25.05.1012	
		2 000	2. 01.13	Prize for the Safe & Cool competition, for the initiatives best promoting safety among pupils
		10,28	22.10	<b>3. Other costs</b> Frame for the Safe & Cool competition
				Total: 11 277,44  Unspent: 1 722,56
Sport (Gdynia)	10 000	697,9	7.02	<b>1. Lead cities / secretariat costs – 781,67</b> 1.1 Travel, accommodation of the leaders and secretariat Meeting of the UBC Commission on Youth Issues, Kemi, 21-23.02.2012, J. Leman, Gdynia, plane ticket - 697,9
		83,77	13.11	1.2 Other costs Meeting of the Commission on Youth Issues, Gdynia, 29.10 – 1.11.2012, tourist guide during - 83,77
		5 000	2.01.13	<b>2. Grants – 5 000</b> Grant Session "Challenge the Water" 2012, grant Competition for the initiatives encouraging young people to spend actively their free time and to discover water sport activities. grant for Chojnice for the project
				Total: 5 781,67  Unspent: 8 218,33

Transportation (Gdynia)	10 000 4 000*	501,79 685,95  32,92 2500  1 500 1 000 500	8.06 12.12  10.05 25.09  20.11 5.12 2.01.13	<p><b>1. Lead cities / secretariat costs – 1 220,66</b>          UBC Executive Board Meeting, Rakvere, 24-25.05.2012, A. Bień, Gdynia, plane ticket          Meeting on Free Public Transport, Brussels, 6.12.2012, A. Bień, plane ticket</p> <p>1.2. Other costs          Visit cards for the Commission's Chairman</p> <p><b>Activities – 2 500</b>          Meeting of the 4 Commissions in Halmstad, 9-11.05.2012, meals, personnel, speakers, premises, materials, transport, share of TransCom</p> <p><b>Grants – 3 000</b>          Grant Session "Walk to School" 2012 - Grant Competition for the initiatives best promoting walking to school among pupils of primary schools          Grant for Võru          Grant for Rakvere          Grant for Gdynia</p> <p>Total: 6720,66          Unspent: 7 279,34</p>
Tourism (Koszalin KARR)	10 000	10 000	16.04	<p><b>1. Lead cities / secretariat costs – 3 500</b></p> <p>1.1. Remunerations          Remunerations J. Minkiewicz, Koszalin, for her work for the commission – 2 672,69</p> <p>1.2. Travel, accommodation of the leaders and secretariat          Annual meeting of the UBC Commission on Tourism, Vilnius, 29-30.03.2012, R. Zdrojewski, Koszalin, J. Minkiewicz, travel and accommodation costs – 827,3</p> <p>1.3. Other          Promotion of CoT goals and activity (gadgets) - 95,17</p> <p><b>2. Activities – 4 500,43</b></p> <p>Baltic Culinary Route - Enjoy Baltic Cuisine project, article - 1 000,00          BSR Program (Interreg IV A) project Agora 2.0 - 1 710,00          South Baltic Program project ENJOY South Baltic - 858,00          Publishing "Baltic Notes" - 787,26          New project with Bulgaria - 50,00</p> <p>Total: 8 000,43          Unspent: 1999,57</p>



Urban Planning (Aarhus)	12 000 3 837,48*	12 000	7.03	<p><b>1. Lead cities / secretariat costs – 2 613,33</b></p> <p>Meeting of the steering committee, Elbląg, N-P Mohr, Aarhus, M. Karzynski, Gdynia, I. Forsgreen, Umeå, hotel costs – 244,23</p> <p>Dinner – 76,69</p> <p>Steering Group meeting in Umeå, 16-18.01.2013. N-PMohr, Aarhus, M. Liepa, Riga, travel, hotel, meal expenses - 2292,41.</p> <p><b>2. Activities – 9 994,53</b></p> <p>Meeting of the 4 Commissions in Halmstad, 9-11.05.2012, meals, personnel, speakers, premises, materials, transport, contribution of the Commission on Urban Planning - 4922,19</p> <p>Meeting of the Commission, Elbląg, 1-3.10.2012, commission contribution to seminar costs (conference hall, bus, catering, certified translator, guide, musicians, Elbląg Chamber Orchestra, speaker remuneration, office supplies) – 4 981,11</p> <p>E. Wohlgemuth, Stralsund, speaker, travel expenses – 81,90</p> <p>Other costs</p> <p>Bank fees 9,33</p> <p>Total: 12 607,86</p> <p>Unspent: 3 229,62</p>
Youth Issues (Tallinn)	12 000 3 000*	10920	9.03	<p><b>1. Lead cities / secretariat costs – 7 566,56</b></p> <p>1.1. Remunerations – 1 623,55</p> <p>A. Kivi, Tallinn, remuneration for the financial report, correspondence and renewal of the web page - 940,80</p> <p>Commission strategy and communication plan (moderation, assistance)</p> <p>Remuneration S. Pramann, Tallinn, for moderating the discussion at the UBC CoYI meeting in Kemi - 178,75</p> <p>Co-financing of joint project "Life, Media and Participation - Youth in BSR"</p> <p>Remuneration M. Pajula, Tallinn, conducting the project – 504</p> <p>1.2. Travel, accommodation of the leader – 5 071,7</p> <p>Meeting of the UBC Commission on Youth Issues, Kemi, 21-23.02.2012, I. Rannala, travel, accommodation costs, allowances – 666,88</p> <p>R. Gross, Tallinn, travel and accommodation costs – 382,2</p> <p>K. Kull, Tallinn, travel costs - 392,88</p> <p>Commission strategy and communication plan (moderation, assistance), S. Pramann, travel and accommodation costs, Kemi, 21-23.02.2012 - 570,88</p>

			<p>Meeting with Mariehamn concerning UBC youth conference 2013, I. Rannala and R. Lang, travel, accommodation costs, allowances – 1187,6</p> <p>Meeting of the Commission on Youth Issues, Gdynia, 29.10 – 1.11.2012, I. Rannala and R. Lang, travel and accommodation costs – 1 332,84 R. Gross, travel and accommodation costs - 538,42</p> <p>1.3. Promotion materials, web-page administration – 405,19 Commission's web-page – 33,59 Notebooks with CoYI logos - 171,60 USB memory stick cards, partial financing - 200,00</p> <p>1.4. Other costs – 466,12 Chair statues for new vice-chair cities - 69 Bank fees - 12,26 Benefit tax for Commission meetings in Kemi and Gdynia and project preparation meeting in Tallinn - 190,46</p> <p>Christmas cards invoice - 194,40</p> <p><b>2. Activities – 7 188,95</b></p> <p>Meeting of the UBC Commission on Youth Issues, Kemi, 21-23.02.2012 Meals and coffee breaks - 1939,2 Novelties - 32,78</p> <p>Meeting with Mariehamn city representatives concerning UBC youth conference 2013 B. Otterstrøm, Guldborgsund - travel and accommodation costs – 633</p> <p>Meeting of the Commission on Youth Issues, Gdynia, 29.10 – 1.11.2012 Bus rent – 325 Hotel seminar room rent and coffee break - 139,8 Meals and coffee break - 1291,72</p> <p>Co-financing of joint project "Life, Media and Participation - Youth in BSR" Translation of contracts for project partners - 115,67 Travel and accommodation costs of participants of the preparation meeting - 1 908 Participants: S. Andersson, Karlstad, K. Elissar, Kärda, M. Kimmel, Pärnu, R. Masalska, Riga, K. Upsavs, Riga, U. Oelgaard Harris, Kolding, L. Modin, Gävle, L. Sohlén, Gävle, S. Ruthström, Gävle, B. Otterstrøm, Guldborgsund Lunch - 374,90 Commission on Youth Issues co-financing of the project leading - 227,7</p> <p>Printing costs for newsletters and Christmas cards text - 72,00 Postal costs for CoYI Infoletter and Christmas cards - 129,18</p> <p>Total: 14 755,51</p>
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				Unspent: 244,49
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\* transferred from 2011 to be used for activities in 2012

**CONTRIBUTIONS TO THE SECRETARIATS IN 2012 (EUR)**

<b>City</b>	<b>Secretariat</b>	<b>Amount spent in 2012</b>
Gdańsk	Secretariat of the Union of the Baltic Cities	35 750
Gdańsk/ Municipal Guard	Secretariat of Commission on Local Safety	1 530 staff remuneration – three persons x 15%
Gdynia	Secretariat of the Commission on Sport	1 500
Gdynia	Secretariat of the Commission on Transportation	1 702
Aarhus	Commission on Urban Planning	
Koszalin/ Agency for Regional Development	Secretariat of the Commission on Tourism	
Kärdla	Secretariat of the Commission on Education	8 851
Kiel	Secretariat of the Commission on Business Cooperation	
Kolding	Secretariat of the Commission on Culture	
Elbląg	Secretariat of the Commission on Health and Social Affairs	1 900
Oskarshamn	Secretariat of the Commission on Energy	Staff remuneration: E.Hjälmered works 50 % with the secretariat + premises and office materials 10 500
Tallinn	Secretariat of the Commission on Youth Issues	6 620
Turku	Secretariat of the Commission on Environment	80 000
Umeå	Secretariat of the Commission on Gender Equality	9 362

The secretariat costs include the staff remuneration, premises, telecommunication, mailing, office materials and publications. Above figures do not include contributions from the UBC which are shown in annex 2.

**UBC PROJECTS WITH EXTERNAL FUNDING IN 2012 (EUR)**

<b>Project</b>	<b>Management</b>	<b>Member cities involved</b>	<b>• Donor(s)</b>	<b>Income</b>	<b>Expenditure</b>
<b>Youth week of entrepreneurship „How an active youngster becomes a young entrepreneur“</b>	Kärdla (EduCom)	Kärdla, Pärnu, Rakvere, Tallinn, Tartu	<ul style="list-style-type: none"> <li>• Hasartmängumaksu Nõukogu,</li> <li>• NGO Hiiumaa Ankur</li> </ul>	1 000	3 760
<b>Research „Youngsters – Young Entrepreneurs?“</b>	Kärdla (EduCom)	34 UBC member cities		1 043	
<b>Business Day and Conference “Notice Youth Work”</b>	Kärdla	Kärdla, Kuressaare, Rakvere, Sillamäe, Tallinn, Tartu, Visby,	<ul style="list-style-type: none"> <li>• Kärdla Town Government</li> <li>• Counselling Centre „HUPS“</li> <li>• B7 Baltic Islands Network</li> <li>• Hiiumaa Cooperation Network</li> <li>• Foundation Tuuru</li> </ul>	201,97	6 169,65
<b>Erken Laboratory Research School</b>	Norrtälje	Gdańsk, Kärdla, Norrtälje, Pärnu, Riga, Siauliai	<ul style="list-style-type: none"> <li>• Swedish Institute</li> </ul>	2 500	5 255
<b>LED – Light in Public Space</b>	Kalmar, Rostock	Gdańsk, Kalmar, Oskarshamn (EnergyCom), Rostock, Wismar	<ul style="list-style-type: none"> <li>• The South Baltic Programme</li> </ul>	26 655,17	93 980,30
<b>RENSOL – Regional Energy Solutions</b>	Copenhagen/BDF	Kaliningrad, Oskarshamn (EnergyCom)	<ul style="list-style-type: none"> <li>• European Union,</li> <li>• Non-State Actors and Local Authorities Programme for the Baltic Sea Region (within the framework of priorities of the Northern Dimension)</li> </ul>		12 360,61
<b>Women and men in the UBC</b>	Umeå (GenderCom)	Umeå	<ul style="list-style-type: none"> <li>• Swedish agency for economic and regional growth</li> </ul>	5 000 EUR for 2012	
<b>Champ</b>	Turku (EnvCom)	Turku (EnvCom)	<ul style="list-style-type: none"> <li>• LIFE +</li> </ul>	207 000	93 385
<b>Nordlead</b>	Turku (EnvCom)	-	<ul style="list-style-type: none"> <li>• NCM</li> </ul>	47 901	36 736
<b>SNOOP</b>	Turku (EnvCom)	Helsinki, Kotka, Tallinn, Turku	<ul style="list-style-type: none"> <li>• Central Baltic programme IVA</li> </ul>	70 771	84 851
<b>SmartComp</b>	Turku (EnvCom)		<ul style="list-style-type: none"> <li>• Central Baltic programme IVA</li> </ul>	32 938	51 958

<b>PURE</b>	Turku (EnvCom)	Gdańsk, Jūrmala, Lübeck, Marienhamn, Riga, Szczecin, Turku,	<ul style="list-style-type: none"> <li>• BSR INTERREG IVB</li> <li>• Finnish Ministry of Environment</li> </ul>	187 409	208 522
<b>Presto</b>	Turku (EnvCom)	Turku	<ul style="list-style-type: none"> <li>• BSR INTERREG IVB</li> <li>• Finnish Ministry of Environment</li> </ul>	148 080	207 849
<b>New Bridges</b>	Turku (EnvCom)	Kaunas, Örebro, Turku	<ul style="list-style-type: none"> <li>• BSR INTERREG IVB</li> <li>• Finnish Ministry of Environment</li> </ul>	97 392	67 006
<b>NEAT</b>	Turku (EnvCom)	Kotka, St. Petersburg, Turku (EnvCom)	<ul style="list-style-type: none"> <li>• Finnish Ministry of Environment</li> </ul>	25 960	13 364
<b>BSNA</b>	Turku (EnvCom)	Turku (EnvCom)	<ul style="list-style-type: none"> <li>• Finnish Ministry of Environment</li> </ul>	-	35 181
<b>BaltCiCa</b>	Finnish Geological Survey	Turku (EnvCom), Helsinki	<ul style="list-style-type: none"> <li>• BSR INTERREG IVB</li> </ul>	38 985	14 701
<b>NetCom</b>	EnergyCities	-	<ul style="list-style-type: none"> <li>• EACI</li> </ul>	51 350	30 866
<b>Green Cities</b>	Umeå	Turku (EnvCom), Umeå	<ul style="list-style-type: none"> <li>• Life+</li> </ul>	-	7 491
<b>Innoship</b>	Baltic Sea Institute (Tampere)	Tampere, Turku	<ul style="list-style-type: none"> <li>• BSR INTERREG IVB</li> <li>• Finnish Ministry of Environment</li> </ul>	46 444	76 582
<b>Eltis+</b>	Austrian Mobility Research (Amor)	Turku (EnvCom)	<ul style="list-style-type: none"> <li>• EACI</li> </ul>	32 106	21 178
<b>Quest</b>	Ligtermoet & Partners	Turku (EnvCom)	<ul style="list-style-type: none"> <li>• IEE</li> </ul>	22 125	25 688
<b>“Life, Media and Participation – Youth in Baltic Sea Region” 2012/2013</b>	Tallinn (Commission on Youth Issues)	Gävle, Guldborgsund, Kärdla, Karlstadt, Kolding, Pärnu, Riga, Tallinn	<ul style="list-style-type: none"> <li>• Youth in Action Programme</li> <li>• All project partners (including CoYI co-financing)</li> </ul>	27 000 11 734	38 734

## MEMBER CITIES CONTRIBUTION TO THE UBC EVENTS IN 2012

City	Event	Contribution (EUR)
Cēsis, Riga	Annual meeting of UBC Commission on Culture, 10-11 December	Riga: 3 801,92
Elbląg	Meeting of the UBC Commission on Urban Planning, 1-3 October	10 590,46
Gdańsk	Meeting of the UBC Communication Task Force, 17 April	conference room, equipment, beverages
	Meeting of the UBC Commission on Local Safety, 6-7 September	1 900
	Final conference of PURE project, 16-17 October	
Gdynia	Meeting of the Commission on Youth Issues, 29 October - 1 November	1 095
Halmstad	Commissions on Energy, Environment, Transport, Urban Planning seminar , 9-11 May	12 200 + working hours of 2 persons
Helsinki	Working meeting of the UBC Commission on Gender Equality, 19-20 April	4 500
Kärdla	UBC Commission on Education's Business Day and Youth Conference, 3-5 October	Youth Week - 528 Business Day and Youth Conference 524
Kemi	Meeting of the UBC Commission on Youth Issues, 21-23 February	around 2 100
Kiel	Meeting of the UBC Commission on Business Cooperation, 7-9 October	Financial: 500 Human Resources: 4 500
Kolding	Meeting of the UBC Commission on Business Cooperation, 18-19 April	Human Resources: 3 000
Koszalin	65th Meeting of the Executive Board of the Union of the Baltic Cities, 3-5 October	2 185
Rakvere	64th Meeting of the Executive Board of the Union of the Baltic Cities, 24-25 May	4 121,24
Tallinn	Meeting of the UBC Commission on Local Safety, 24-25 May	1 883
Vaasa	Meeting of the UBC Commission on Health and Social Affairs, 05-06 June	4 500
Vilnius	Annual meeting of the UBC Commission on Tourism, 29-30 March	357,38

**UBC DRAFT BUDGET FOR 2013  
(EUR)**

**I. INCOME**

1. Membership fees

Estonia, Lithuania, Latvia, Poland, Russia

3	4 350,00	13 050,00
5	3 480,00	17 400,00
5	2 340,00	11 700,00
6	1 950,00	11 700,00
6	1 440,00	8 640,00
14	720,00	10 080,00
9	360,00	3 240,00
<b>Subtotal</b>		<b>75 810,00</b>

Denmark, Germany, Finland, Norway, Sweden

1	6 525,00	6 525,00
7	5 220,00	36 540,00
8	3 510,00	28 080,00
22	2 925,00	64 350,00
7	2 160,00	15 120,00
5	1 080,00	5 400,00
2	540,00	1 080,00
<b>Subtotal</b>		<b>157 095,00</b>

**TOTAL 232 905,00**

2. Transferred from 2012

**132 813,00**

**TOTAL 365 718,00**

**II. EXPENDITURE**

1. Commissions\*

150 000 ?

Business Cooperation	?
Culture	?
Education	?
Energy	?
Environment	?
Gender Equality	?
Health and Social Affairs	?
Local Safety	?
Sport	?
Tourism	?
Transportation	?
Urban Planning	?
Youth Issues	?

2. Meetings 80 000,00

3. Services/Maintenance 55 000,00

4. Communication and Marketing 20 000,00

5. President 12 000,00

6. Communication (post, phone) 8 000,00

7. Publications 5 000,00

8. Office materials, equipment 3 000,00

9. Bank charges 1 500,00

10. Miscellaneous 1 000,00

11. Budget reserve 30 218,00

**TOTAL 365 718,00**



*\* Not more than 40% can be spent by the lead city(s) for: secretariat, remunerations (including projects), subcontractors, travel, mailing, office supplies, promotion materials. Any changes in the commission budget require President's approval.*