

**STATEMENT OF THE ACCOUNTS OF THE UNION OF THE BALTIC CITIES
FOR THE FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2014
(EUR)**

INCOME	EXPENDITURE	
1 Membership fees	252 763,64	
2 Transferred from 2013	131 750,71	
3 Refund	2 173,40	
4 Bank interest	578,65	
5 Exchange rate adjustment	5 155,75	
	392 422,15	
		Commissions 85 350,70
		Services/Maintenance 52 266,20
		Meetings 35 739,83
		Communications Manager 18 815,30
		President 12 067,95
		Strategy Coordinator 9 944,57
		Communication 7 257,55
		Publications 3 113,35
		Office materials, equipment 1 104,00
		Bank charges 1 050,85
		Miscellaneous 169,21
		Exchange rate adjustment 1 098,90
		Costs of 2013 paid in 2014 1 032,55
		229 010,95
		cash in hand 113,74
		cash in bank 187 736,84
		subtotal 416 861,53
		Costs of 2014 paid in 2015 - 24 439,38
		Total 392 422,15

* Average annual exchange rate in 2014 EUR = 4,1852 PLN, National Bank of Poland

EXPLANATORY NOTE TO THE STATEMENT OF THE UBC ACCOUNTS
FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2014
(EUR)

COMMENTS ON THE UNION OF THE BALTIC CITIES EXPENDITURE:

1 Commissions		85 350,70
Business and Tourism		8 788,42
Culture		3 061,14
Education		5 000,95
Environment		19 096,70
Gender Equality		7 048,17
Health and Social Affairs		4 939,84
Local Safety		5 536,80
Sport		681,16
Transportation		7 088,17
Urban Planning		13 094,11
Youth Issues		11 015,24
2 Services/Maintenance		52 266,20
Remunerations		49 092,16
Accounting		3 174,04
3 Meetings		35 739,83
Executive Board (Tampere, Turku, Växjö):		30 178,28
- accommodation & travel costs	20 709,40	
- meals	6 607,22	
- other	2 861,63	
CECICN meetings		2 780,88
Participation of UBC representatives in other meetings		2 780,66
4 Communications Manager		18 815,30
5 President		12 067,95
6 Strategy Coordinator		9 944,57
7 Communication		7 257,55
Mailing		6 143,18
Telecommunication		1 114,36
8 Publications		3 113,35
Baltic Cities Bulletin - two issues		
9 Office materials, equipment		1 104,00
e.g. letter-heads, envelopes, telephone, tablet		
10 Bank charges		1 050,85
11 Miscellaneous		169,21
e.g. Christmas cards, www domain, etc		
12 Exchange rate adjustment		1 098,90
13 Costs of 2013 paid in 2014		1 032,55
Taxes		605,88
Accounting		264,50
BizCom meeting, lunch		122,17
TOTAL in 2014		

Costs of 2014 paid in 2015

- 24 439,38

Communications Manager remuneration 2014	18 341,41
Flight tickets, Board meeting in Kemi	2 610,34
Com on Culture, co-financing of seminar	1 085,34
Talent Attraction Forum in Kristiansand, BizCom Communication	937,17
Accounting	288,18
Seminar with Comm Manager: meals, hotel	264,50
Other	251,60
	660,84

**STATEMENT OF THE ACCOUNTS OF THE UNION OF THE BALTIC CITIES
FOR THE FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2014
(PLN)**

INCOME	EXPENDITURE	
1 Membership fees	1 057 866,46	
2 Transferred from 2013	551 403,08	
3 Refund	9 096,12	
4 Bank interest	2 421,77	
5 Exchange rate adjustment	21 577,86	
	1 642 365,29	
		Commissions 357 209,78
		Services/Maintenance 218 744,50
		Meetings 149 578,32
		Communications Manager 78 745,82
		President 50 506,80
		Strategy Coordinator 41 620,00
		Communication 30 374,29
		Publications 13 030,00
		Office materials, equipment 4 620,46
		Bank charges 4 398,00
		Miscellaneous 708,18
		Exchange rate adjustment 4 599,15
		Costs of 2013 paid in 2014 4 321,43
		958 456,73
		cash in hand 476,02
		cash in bank 785 716,24
		1 744 648,99
		Costs of 2014 paid in 2015 - 102 283,70
		Total 1 642 365,29

* Average annual exchange rate in 2014 EUR = 4,1852 PLN, National Bank of Poland

EXPLANATORY NOTE TO THE STATEMENT OF THE UBC ACCOUNTS
FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2014
(PLN)

COMMENTS ON THE UNION OF THE BALTIC CITIES EXPENDITURE:

1 Commissions	357 209,78
Business and Tourism	36 781,29
Culture	12 811,50
Education	20 930,00
Environment	79 923,50
Gender Equality	29 498,00
Health and Social Affairs	20 674,22
Local Safety	23 172,61
Sport	2 850,79
Transportation	29 665,41
Urban Planning	54 801,46
Youth Issues	46 101,00
2 Services/Maintenance	218 744,50
Remunerations	205 460,50
Accounting	13 284,00
3 Meetings	149 578,32
Executive Board (Tampere, Turku, Växjö):	126 302,14
- accommodation & travel costs	86 673,08
- meals	27 652,55
- other	11 976,51
CECICN meetings	11 638,56
Participation of UBC representatives in other meetings	11 637,62
4 Communications Manager	78 745,82
5 President	50 506,80
6 Strategy Coordinator	41 620,00
7 Communication	30 374,29
Mailing	25 710,45
Telecommunication	4 663,84
8 Publications	13 030,00
Baltic Cities Bulletin - two issues	
9 Office materials, equipment	4 620,46
e.g. letter-heads, envelopes, telephone, tablet	
10 Bank charges	4 398,00
11 Miscellaneous	708,18
e.g. Christmas cards, www domain, etc	
12 Exchange rate adjustment	4 599,15
13 Costs of 2013 paid in 2014	4 321,43
Taxes	2 535,72
Accounting	1 107,00
BizCom meeting, lunch	678,71
TOTAL in 2014	

Costs of 2014 paid in 2015

- 102 283,70

Communications Manager remuneration 2014	76 762,48
Flight tickets, Board meeting in Kemi	10 924,78
Com on Culture, co-financing of seminar	4 542,38
Talent Attraction Forum in Kristiansand, BizCom	3 922,24
Communication	1 206,08
Accounting	1 107,00
Seminar with Comm Manager: meals, hotel	1 053,00
Other	2 765,74

UBC membership fees in 2014

No.	Member City	Inhabitants	Invoice (EUR)	Transferred (EUR)	Date of receiving
1	Aarhus	315 000	5 800	5 800,00	29.04.14
2	Aalborg	201 142	5 800	5 800,00	14.05.14
3	Arendal	43 700	2 400	2 400,00	13.05.14
4	Bergen	271 800	5 800	5 800,00	2.05.14
5	Botkyrka	86 000	3 250	3 250,00	5.05.14
6	Cēsis	19 275	840	840,00	28.03.14
7	Chojnice	39 420	1 680	1 680,00	16.04.14
8	Elbląg	127 954	2 730	2 730,00	17.04.14
9	Elva	5 807	420	420,00	24.04.14
10	Espoo	256 760	5 800	5 800,00	7.04.14
11	Falun	56 124	3 250	3 250,00	25.04.14
12	Gargždai	14 989	840	840,00	10.04.14
13	Gävle	96 969	3 250	3 250,00	16.05.14
14	Gdańsk *	460 427	*	*	*
15	Gdynia	248 726	4 060	4 060,00	7.04.14
16	Greifswald	55 051	3 250	3 250,00	23.04.14
17	Guldborgsund	61 322	3 250	3 250,00	5.05.14
18	Haapsalu	11 600	840	840,00	7.04.14
19	Halmstad	94 000	3 250	3 250,00	9.05.14
20	Helsinki	603 968	7 250	7 250,00	2.05.13
21	Hiiu	4 856	420	420,00	11.04.14
22	Jēkabpils	25 883	1 680	1 680,00	31.03.14
23	Jelgava	64 279	2 275	2 275,00	9.04.14
24	Jõhvi	10 775	840	840,00	1.04.14
25	Jõgeva	5 406	420	420,00	9.04.14
26	Jūrmala	56 060	2 275	2 275,00	23.05.14
27	Jyväskylä	135 000	3 900	3 900,00	2.05.14
28	Kaliningrad	418 000	4 060		
29	Kalmar	62 815	3 250	3 250,00	28.04.14
30	Karlskrona	64 032	3 250	3 250,00	28.04.14
31	Karlstad	86 929	3 250	3 250,00	28.04.14
32	Kaunas	307 498	4 060	4 060,00	3.04.14
33	Keila	9 962	420	420,00	29.04.14
34	Kemi	22 285	1 200	1 200,00	5.05.14
35	Kiel	239 866	5 800	5 800,00	31.03.14
36	Klaipėda	158 541	2 730	2 730,00	14.04.14
37	Køge	57 500	3 250	3 250,00	6.06.14
38	Kolding	89 556	3 250	3 250,00	30.04.14
39	Koszalin	109 183	2 730	2 730,00	8.04.14
40	Kotka	54 849	3 250	3 250,00	23.04.14
41	Kristiansand	84 476	3 250	3 250,00	3.04.14
42	Kristianstad	79 543	3 250	3 250,00	11.04.14
43	Krynica Morska	1 248	420	420,00	16.05.14
44	Kuressaare	12 968	840	840,00	20.05.14
45	Lahti	103 352	3 900	3 900,00	2.05.14
46	Liepāja	83 300	2 275	2 275,00	15.04.14

47	Linköping	149 000	3 900	3 900,00	2.05.14
48	Luleå	74 178	3 250	3 250,00	28.05.14
49	Lübeck	212 112	5 800	5 800,00	30.04.14
50	Łeba	3 857	420	420,00	26.05.14
51	Maardu	16 582	840	840,00	24.04.14
52	Malbork	38 872	1 680	1 680,00	13.06.14
53	Malmö	303 873	5 800	5 800,00	23.04.14
54	Mariehamn	11 286	1 200	1 200,00	23.05.14
55	Międzyzdroje	6 577	420	420,00	2.05.14
56	Mielno	4 855	420	420,00	30.04.14
57	Narva	58 663	2 275	2 275,00	2.04.14
58	Næstved	80 954	3 250	3 250,00	15.05.14
59	Örebro	135 460	3 900	3 900,00	30.04.14
60	Oskarshamn	26 163	2 400	2 400,00	12.06.14
61	Palanga	17 930	840	840,00	1.04.14
62	Panevėžys	97 949	2 275	2 275,00	10.04.14
63	Pärnu	43 488	1 680	1 680,00	22.04.14
64	Pori	83 487	3 250	3 250,00	3.04.14
65	Porvoo	49 087	2 400	2 400,00	27.03.14
66	Pruszcz Gdański	26 591	1 680	1 680,00	29.04.14
67	Rakvere	15 264	840	840,00	2.05.14
68	Reda	22 778	840	840,00	27.03.14
69	Riga	693 064	5 075	5 075,00	in 2013
70	Robertsfors	6 859	600	600,00	22.05.14
71	Rostock	202 887	5 800	5 800,00	30.04.14
72	Šiauliai	107 875	2 730	2 730,00	27.03.14
73	Sillamäe	16 183	840	840,00	28.03.14
74	Słupsk	96 871	2 275	2 275,00	5.05.14
75	Söderhamn	25 300	2 400	2 400,00	22.04.14
76	Sopot	37 658	1 680	1 680,00	30.04.14
77	St. Petersburg	4 600 276	5 075	5 075,00	16.05.14
78	Szczecin	374 055	4 060	4 060,00	30.04.14
79	Tallinn	419 830	4 060	4 060,00	30.04.14
80	Tampere	220 000	5 800	5 800,00	4.04.14
81	Tartu	98 480	2 275	2 275,00	28.04.14
82	Tierp	20 156	1 200	1 200,00	12.05.14
83	Trelleborg	42 794	2 400	2 400,00	8.05.14
84	Tukums	19 515	840	840,00	27.03.14
85	Turku	180 225	3 900	3 900,00	3.04.14
86	Umeå	117 294	3 900	3 900,00	2.05.14
87	Ustka	16 056	840	840,00	2.05.14
88	Vaasa	66 405	3 250	3 250,00	25.04.14
89	Västervik	35 892	2 400	2 400,00	4.06.14
90	Växjö	84 800	3 250	3 250,00	27.03.14
91	Viljandi	17 473	840	840,00	24.04.14
92	Vilnius	523 000	5 075	5 075,00	7.08.14
93	Visby	22 500	1 200	1 200,00	13.05.14
94	Vordingborg	46 000	2 400	2 400,00	31.03.14
95	Võru	12 951	840	840,00	28.04.14
	Total:	15 001 601	254 370	250 310,00	

EXPENDITURE OF UBC COMMISSIONS IN 2014 (EUR)

Commission on	Granted	Transfer	Date	Purpose
Business & Tourism (Kiel)	13.000 (8.000 +5.000)	256,06 (1067,25 PLN)	3.01.14	1. Lead cities 7 130,88 W. Sypiański, plane tickets, UBC Executive Board meeting, Tampere, 17-19.03.14
		82,59	19.03	W. Sypiański, train tickets, UBC Executive Board meeting, Tampere, 17-19.03.14
		200	21.03	W. Sypiański, hotel, UBC Executive Board meeting, Tampere, 17-19.03.14
		675,67	21.03	W. Schmidt, hotel, transport, allowance, UBC Executive Board meeting, Tampere, 17-19.03.14
		133	21.03	W. Schmidt, transport, allowance, Commission Steering Committee meeting, Kolding, 14.03.14
		354,16 (1487,13 PLN)	31.03	W. Sypiański, plane ticket, UBC Talent Attraction Forum, Kristiansand, 8-9.04.14
		248,08 (2040 NOK)	9.04	W. Sypiański, hotel, UBC Talent Attraction Forum, Kristiansand, 8-9.04.14
		780,6	18.04	W. Schmidt, UBC Talent Attraction Forum, Kristiansand, 8-9.04.14
		630,95	16.09	W. Schmidt, participation costs at, Baltic Ports Conference, Ronne/Bornholm 3.09.14
		177	25.09	W. Schmidt, train ticket, daily allowance, BSR Cluster Conference, Berlin, 18.09.14
		180	25.11	W. Schmidt, travel costs, "Baltic Sailing Camp", Aarhus, 24.11.14
		1300	18.11	Reimbursement of the Secretariat in Koszalin costs
		2112,77 (8806.87 PLN)	7.05	Costs of Tourism Commission secretariat in 2013 at Koszalin Regional Development Agency (KARR) - Remunerations secretariat staff 1652 - Phones 192 - Stationery 253
		595	8.08	2. Activities 1 651,49 Kiel Marketing, Outlay for the organisation and exploration, Baltic Sailing Camp event in Kiel, 10-11.09.14
		120	16.09	Dinner at the steering committee meeting UBC Business and Tourism, Kiel 10.09.14.
		936,49 (8283,5 NOK)	21.01.1 5	Dinner, External speaker, UBC Talent Attraction Forum, Kristiansand, 8-9.04.14
			Unspent: 4 217,63 (Money on UBC account)	

Culture (Pori)	9 000	3 000	29.12.1 4 15.01.1 4	<p>1. Activities 3 000 Midnordic Culture Days 2014, 24-26.9.2014, Pori, room rent, planning and organising the seminar and workshop - remuneration for personnel</p> <p>Total: 3 000</p> <p>Unspent: 6 000 (Money on UBC account)</p>
Education (Kärdla)	5 000	5 000	28.03	<p>1. Lead cities / secretariat costs 2 126,68 R. Kokovkin, Hiiu, hotel, per diem, tram tickets, UBC Executive Board meeting, Tampere, 17-19.03.14 - 274,00 R. Kokovkin, Hiiu, ferry tickets, UBC Executive Board meeting, Tampere, 17-19.03.14 - 210,00 A. Veevo, Hiiu, car tickets on Hiiumaa ferry, oil, parking, per diem, meeting of the Task Force on Youth Employment and Well-being, Turku, 1-3.06.14 - 256,27 A. Veevo, ferry tickets, hotel, meeting of Task Force on Youth Employment and Well-being, Turku, 1-3.06.14 - 358,00 A. Veevo, car tickets on Hiiumaa ferry, oil, parking, per diem, Preparatory meeting with M. Mäkelä and A. Parantainen concerning Task Force on Youth Employment and Well-being, Turku, 27-29.10.2014 - 257,85 A. Veevo, ferry tickets, hotel, Preparatory meeting with M. Mäkelä and A. Parantainen concerning Task Force on Youth Employment and Well-being, Turku, 27-29.10.2014 27-29.10.14 - 237,00 Phone calls - 85,56 Computer and bag, Preparatory meeting with M. Mäkelä and A. Parantainen concerning Task Force on Youth Employment and Well-being, Turku, 27-29.10.2014 27-29.10.14 - 448,00</p> <p>2. Activities 2 874 Rent of room, meals, excursions, etc, Seminar of the Commission, Kärdla, 27.11.14 - 2 800,00 Souvenirs, Seminar of the Commission, Kärdla, 27.11.14-74,00</p> <p>Total: 5 000, 68</p>

Environment (Turku)	14.000 plus for energy- related activities 5.000	19 000	3.04	<p>1. Lead cities / secretariat costs 12 170,93 B. Grönholm, travel costs, Joint Commissions meeting, Örebro, 18-21.05.14 - 1 068,6 B. Grönholm, Turku, travel costs, Joint Commissions meeting, Riga, 14-17.09.14 - 564,45 B. Grönholm, travel costs, UBC Executive Board meeting, Växjö, 29-30.10.14 - 767,68 B. Grönholm, travel costs, Energy related project development in Rakvere 24.11.2014 - 270,20 Good practise data base, staff remuneration – 500 Bulletin 1 & 2, staff remuneration – 5 000 Commission’s webpage update, staff remuneration - 2 000 Preparation of Energy related projects, staff remuneration - 2 000</p> <p>2. Activities 8 952 Printing Bulletin no 1 - 2 046 Posting bulletin no 1 - 906 Part of the financing, Joint Commissions meeting, Örebro, 18-21.05.14 - 3 000 Part of the financing, Joint Commissions meeting, Riga, 14-17.09.14 – 3 000</p> <p>Total: 21 122,93</p>
Gender Equality (Umeå)	7 000	7 000	17.02	<p>Money unspent in previous years held on commission's account: 316,16</p> <p>1. Lead cities / secretariat costs 652,36 L. Gustafsson, Umeå, remuneration, Commission meetings, Panevėžys, Vilnius, 22-24.04.14- 45,4 L. Gustafsson remunerations, UBC Executive Board meeting, Tampere, 17-19.03.14 – 40 L. Gustafsson, taxi from airport, UBC Executive Board meeting, Tampere, 17-19.03.14 - 18,20 C. Lundkvist, L. Gustafsson, travel costs, Executive Board meeting, Tampere, 17-19.03.14 – 287 L. Gustafsson, taxi to and from the airport, Commission meeting, Panevėžys, 22-24.04.14 - 31,60 L. Gustafsson, hotel in Vilnius, Commission meeting, Panevėžys, 22-24.04.14 - 91,90 L. Gustafsson, taxi to and from airport, UBC Executive Board meeting, Tampere, 17-19.03.14 - 29,26 Delivery of reports “Men and Women in the UBC” to the airport – 21 L. Gustafsson, E. Sundin, hotel, Commission meeting, Panevėžys, 22-24.04.14 - 88</p> <p>2. Activity 1 452,11 M. Tarasiewicz, hotel, Commission meeting, Panevėžys, 22-24.04.14 – 44 M. Tarasiewicz, hotel in Vilnius, Commission meeting, Panevėžys, 22-24.04.14 - 49,5 Dinner, Commission meeting, Panevėžys, 22-24.04.14 – 94 Lunch, Commission meeting, Panevėžys, 22-24.04.14 – 22,9 Lunch, Commission meeting, Panevėžys, 22-24.04.14 - 54,8 Transport, from Panevezys to Vilnius, transport in Vilnius to study visits, Commission meeting, Panevėžys, 22-24.04.14 - 813,34 M. Tarasiewicz, plane tickets, Commission meeting, Panevėžys, 22-24.04.14 - 323,17 Gifts for study visit hosts, Commission meeting, Panevėžys,</p>

				22-24.04.14 - 50,4 Total: 2 104,47 Unspent: 5 211,69 (Money on Commission account)
Health & Social Affairs (Elbląg)	8 000 EUR	82,59 172 256,04 (1067,33 PLN) 98,88 (416,19 PLN) 91,67 385,64 PLN) 223,63 (933.78 PLN) 92,62 (850 SEK) 152,14 (1422 SEK) 201,55 (845,26 PLN) 60,32 (252,97 PLN) 60,47 (254,38 PLN) 335,09 (1402,2) 311,12 (1300 PLN) 35,27 (147,60 PLN) 1941,11 (8.109 PLN) 807,90 (3.375 PLN)	14.02 19.03 20.02 25.03 20.09 1.10 1.10 28.10 16.09 25.09 20.09 6.10 8.10 6.10 22.10 22.10	1. Lead cities / secretariat costs, 1 169,57 P. Galiński, train tickets, UBC Executive Board meeting, Tampere, 17-19.03.14 P. Galiński, hotel, UBC Executive Board meeting, Tampere, 17-19.03.14 P. Galiński, plane tickets, UBC Executive Board meeting, Tampere, 17-19.03.14 P. Galiński, allowance, UBC Executive Board meeting, Tampere, 17-19.03.14 Office stationery M. Kurpanik, plane ticket, UBC Executive Board meeting, Växjö, 29-30.10.14 M. Kurpanik, train ticket, UBC Executive Board meeting, Växjö, 29-30.10.14 M. Kurpanik, hotel, UBC Executive Board meeting, Växjö, 29-30.10.14 2. Activities 3 752,83 Conference of UBC Commission on Health and Social Affairs "People with disabilities in the era of the twenty-first century", 22 - 23 September 2014, Elbląg, pens and writing pads Conference of UBC Commission on Health and Social Affairs "People with disabilities in the era of the twenty-first century", 22 - 23 September 2014, Elbląg, snacks Conference of UBC Commission on Health and Social Affairs "People with disabilities in the era of the twenty-first century", 22 - 23 September 2014, Elbląg, stationery Conference of UBC Commission on Health and Social Affairs "People with disabilities in the era of the twenty-first century", 22 - 23 September 2014, Elbląg, translation into English Conference of UBC Commission on Health and Social Affairs "People with disabilities in the era of the twenty-first century", 22 - 23 September 2014, Elbląg, transportation of the participants Conference of UBC Commission on Health and Social Affairs "People with disabilities in the era of the twenty-first century", 22 - 23 September 2014, Elbląg, guided tour Conference of UBC Commission on Health and Social Affairs "People with disabilities in the era of the twenty-first century", 22 - 23 September 2014, Elbląg, hotel, dinner Conference of UBC Commission on Health and Social Affairs "People with disabilities in the era of the twenty-first century", 22 - 23 September 2014, Elbląg, dinner Total: 4 922,4 Unspent: 3 077,6 (Money on UBC account)

Local Safety (Gdańsk)	10 000	254,02 (1076,42 PLN)	11.02	1. Lead cities / secretariat costs 3 164,05 L. Walczak, plane ticket, UBC Executive Board meeting, Tampere, 17-19.03.14
		82,59	11.02	L. Walczak, train tickets, UBC Executive Board meeting, Tampere, 17-19.03.14
		200	21.03	L. Walczak, hotel, UBC Executive Board meeting, Tampere, 17-19.03.14
		260,12 (1088,85 PLN)	19.03	M. Jurgielewicz, plane ticket, EUSBSR PA Secure Strategic Project Development Workshop, Stockholm, 18-20.02.14
		54,70 (490 SEK)	24.02	M. Jurgielewicz, train ticket, EUSBSR PA Secure Strategic Project Development Workshop, Stockholm, 18-20.02.14
		534	11.04	Hotel C. Dwojak, M. Jurgielewicz, Meeting of the Commission on Local Safety at the Municipal Police Conference, Vilnius, 14-16.05.14
		254,97 (1069,20 zł)	17.12.	M. Jurgielewicz, plane ticket SAS, UBC Executive Board meeting, Kemi, 25-27.02.2015
		355,59	17.12	M. Jurgielewicz, plane ticket Flybe, UBC Executive Board meeting, Kemi, 25-27.02.2015
		164		M. Jurgielewicz, hotel, UBC Executive Board meeting, Kemi, 25-27.02.2015 – to be paid 2015
		641,06 (2695,83 PLN)	10.04	L. Walczak, plane ticket, UBC Executive Board meeting, Turku, 2.06.14
		363	11.06	L. Walczak, hotel, UBC Executive Board meeting, Turku, 2.06.14
		156,67 (650,67 PLN)	28.02	2. Activities 2 524,82 Translation of EU grant agreement
		1174,99	10.06	Dinner at the meeting of the Commission on Local Safety at the Municipal Police Conference, Vilnius, 14-16.05.14
		225,38 (924 PLN)	11.06	Dinner at the meeting of the Commission, Gdańsk, 26-27.06.14
967,78 (4010,20 PLN)	3.07	Dinner at the meeting of the Commission, Gdańsk, 26-27.06.14		
Total: 5 688,87				
Unspent: 4 311,13 (Money on UBC account)				
Sport (Gdynia)	5 000	357,42 (1484,36 PLN)	5.03	1. Lead cities / secretariat costs 677,19 M. Wagner, plane ticket, UBC Executive Board meeting, Tampere, 17-19.03.14
		200	19.03	M. Wagner, hotel, UBC Executive Board meeting, Tampere, 17-19.03.14
		80,01 (726 SEK)	2.10	J. Leman, train ticket, UBC Executive Board meeting, Växjö, 29-30.10.14
		39,76 (363 SEK)	9.10	J. Leman, reimbursement for the train ticket, UBC Executive Board meeting, Växjö, 29-30.10.14 - 37,08 (337 SEK)
				J. Leman, train ticket, UBC Executive Board meeting, Växjö, 29-30.10.14
Total: 677,19				
Unspent: 4 359,89 (Money on UBC account)				

Transportation (Gdynia)	8 000	357,42 (1484,36 PLN) 200 294,20 (1235,72 PLN) 245,48 (1025.93 PLN) 79,66 (726 SEK) 2000 1207,73 (5100 PLN) 1221,85 (5166 PLN) 1369,44 (5790 PLN) 59,13 (250 PLN)	5.03 19.03 22.05 2.10 2.10 26.09 22.10 6.11 6.11 6.11	1. Lead cities / secretariat costs 1 176,76 A. Bień, plane ticket, UBC Executive Board meeting, Tampere, 17-19.03.14 A. Bień, hotel, UBC Executive Board meeting, Tampere, 17-19.03.14 A. Bień, plane ticket, seminar of the Commissions on Environment, Transportation and Urban Planning, Örebro, 18-21.05.14 M. Pawlińska, plane ticket, UBC Executive Board meeting, Växjö, 29-30.10.14 M. Pawlińska, train ticket, UBC Executive Board meeting, Växjö, 29-30.10.14 2. Activities 5 858,15 Part of the financing, Joint Commissions meeting, Örebro, 18-21.05.14 Conference on Sustainable Urban Mobility Planning, Gdynia, 23-34.10.14, dinner Conference on Sustainable Urban Mobility Planning, Gdynia, 23-34.10.14, translation Conference on Sustainable Urban Mobility Planning, Gdynia, 23-34.10.14, catering Conference on Sustainable Urban Mobility Planning, Gdynia, 23-34.10.14, sightseeing Total: 7 034,91 Unspent: 965,09 (Money on UBC account)
Urban Planning (Aarhus)	14 000	13 149,72	11.04	Money unspent in previous years held on commission's account: 850,28 1. Lead cities / secretariat costs 1 112 N.P.Mohr, Aarhus, flight, UBC Executive Board meeting, Tampere, 17-19.03.14 - 260 N.P.Mohr, Aarhus, hotel, UBC Executive Board meeting, Tampere, 17-19.03.14 - 138 N.P.Mohr, Aarhus, T. Strömberg, Umea, hotel, steering group meeting/seminar preparation meeting, Riga, 18-20.06.14 - 370 N.P.Mohr, Aarhus, plane tickets, steering group meeting/seminar preparation meeting, Riga, 18-20.06.14 - 344 2. Activities 12 000 Part of the financing, Joint Commissions meeting, Örebro, 18-21.05.14, dinners, lunches, guided tour, sightseeing - 6 000 Part of the financing, Joint Commissions meeting, Riga, 14-17.09.14, involvement of lectures (travel, transportation in Latvia for foreign lecturers, remuneration, hotel, nurture expenses), excursion, transport services – 6 000 Total: 13 112 Unspent 888 (Money on Commission account)
Youth Issues (Turku)	11 000	11 000	2.04	1. Lead cities / secretariat costs 4 607,37 H. Habib, hotel, UBC Executive Board meeting, Växjö, 29-30.10.14 - 159,83 H. Habib, plane ticket, UBC Executive Board meeting, Växjö, 29-30.10.14 – 650,54

			<p>H. Habib, train tickets, taxi, UBC Executive Board meeting, Växjö, 29-30.10.14 – 263,55</p> <p>H. Habib, R. Gross, Turku, hotel, Meeting of the UBC Commission on Youth Issues, Kaunas, 1-4.04.14 – 192</p> <p>H. Habib, plane ticket, Meeting of the UBC Commission on Youth Issues, Kaunas, 1-4.04.14 – 305,06</p> <p>R. Gross, plane ticket, Meeting of the UBC Commission on Youth Issues, Kaunas, 1-4.04.14 – 305,06</p> <p>H. Habib, train ticket, Meeting of the UBC Commission on Youth Issues, Kaunas, 1-4.04.14 – 5,20</p> <p>R. Gross, train ticket, Meeting of the UBC Commission on Youth Issues, Kaunas, 1-4.04.14 – 5,20</p> <p>H. Habib, R. Gross, Taxi, Meeting of the UBC Commission on Youth Issues, Kaunas, 1-4.04.14 – 32,2</p> <p>H. Habib, plane ticket, Meeting of the UBC Commission on Youth Issues, Riga 8-11.10.2014 – 229</p> <p>A. Liiskmaa, Trainer, Turku, plane ticket, Meeting of the UBC Commission on Youth Issues, Riga 8-11.10.2014 – 228,54</p> <p>H. Habib, A. Liiskmaa, taxi, Meeting of the UBC Commission on Youth Issues, Riga 8-11.10.2014 – 94,3</p> <p>H. Habib, hotel, Meeting of the UBC Commission on Youth Issues, Riga 8-11.10.2014 – 360</p> <p>H. Habib, taxi, Meeting of the UBC Commission on Youth Issues, Riga 8-11.10.2014 – 26,10</p> <p>A. Liiskmaa, Trainer, Turku, lunch, Meeting of the UBC Commission on Youth Issues, Kaunas, 1-4.04.14 – 28,3</p> <p>Camera for the secretariat - 1062,9</p> <p>Printer for the secretariat (The computer was bought by TYS money) – 650</p> <p>Server cost - 9,59</p> <p>2. Activities 2 789,42</p> <p>A. Kulik, Gdansk, hotel, Meeting of the UBC Commission on Youth Issues, Kaunas, 1-4.04.14 – 114</p> <p>Dinner, Meeting of the UBC Commission on Youth Issues, Kaunas, 1-4.04.14 – 381</p> <p>Lunches, Meeting of the UBC Commission on Youth Issues, Kaunas, 1-4.04.14 – 423,4</p> <p>Dinner - Meeting of the UBC Commission on Youth Issues, Kaunas, 1-4.04.14 – 446,7</p> <p>Lunch and dinner, Meeting of the UBC Commission on Youth Issues, Riga 8-11.10.2014 – 1199,32</p> <p>3 coffee breaks, Meeting of the UBC Commission on Youth Issues, Riga 8-11.10.2014 – 225</p> <p>Total: 7 396,79</p> <p>Unspent: 4500 (Money on Commission account)</p>
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CONTRIBUTIONS TO THE SECRETARIATS IN 2014 (EUR)

City	Secretariat	Amount spent in 2014
Aarhus	Commission on Urban Planning	3 000
Elbląg	Commission on Health and Social Affairs	3 000
Gdańsk	Secretariat of the Union of the Baltic Cities	42 938,71
Gdańsk/ Municipal Guard	Commission on Local Safety	1 942
Gdynia	Commission on Transportation	1 550
Gdynia	Commission on Sport	1 000
Hiiu	Commission on Education	2 400
Kiel	Chairmanship Commission on Business and Tourism	26 500
Pori	Commission on Culture	1 490
Turku / Turku youth services	Commission on Youth Issues	14 000
Turku	Commission on Environment	80 000
Umeå	Commission on Gender Equality	

The secretariat costs include the staff remuneration, premises, telecommunication, mailing, office materials and publications. Above figures do not include contributions from the UBC which are shown in annex 2.

UBC PROJECTS WITH EXTERNAL FUNDING IN 2014 (EUR)

Project	Management	Member cities involved	• Donor(s)	Income	Expenditure
Citizens for Safety (CIFOSA)	Gdańsk (Commission on Local Safety)	Liepaja Vilnius	<ul style="list-style-type: none"> Seed Money Facility (Investition Bank Schleswig-Holstein) 	34368,90	11240,50
Climurban	BEF Deutschland	Turku	<ul style="list-style-type: none"> BSR Seed Money 	0	4 668
Learnwater	Turku (Commission on Environment)	Turku	<ul style="list-style-type: none"> CBSS 	0	9341
Waternets	Kalmar regional council	Kalmar, Turku (EnvCom)	<ul style="list-style-type: none"> BSR Seed Money 	0	3565
Iwama	Turku (EnvCom)	Turku	<ul style="list-style-type: none"> BSR Seed Money 	0	11 384
BUF smart city	Smart city Lab Tartu	Turku (EnvCom), Tartu	<ul style="list-style-type: none"> BSR Seed Money 	0	2800
Dynamo	City of Aachen	Turku	<ul style="list-style-type: none"> FP7/ Civitas 	203000	70000
PURE	Turku (EnvCom)	Gdańsk, Jūrmala, Lübeck, Marienhamn, Riga, Szczecin, Turku	<ul style="list-style-type: none"> BSR INTERREG IVB Finnish Ministry of Environment 	0	215
Presto	Turku (EnvCom)	Turku	<ul style="list-style-type: none"> BSR INTERREG IVB Finnish Ministry of Environment 	230000	283500
Green Cities	Umeå	Turku (EnvCom), Umeå	<ul style="list-style-type: none"> Life+ 	35000	17000
Golf of Finland	Turku (EnvCom)		<ul style="list-style-type: none"> Finnish Ministry of Environment 	81263	81263

MEMBER CITIES CONTRIBUTION TO THE UBC EVENTS IN 2014

City	Event	Contribution (EUR)
Elbląg	Conference of UBC Commission on Health and Social Affairs, 22-23 September	1 570
Gdańsk	"Citizens for Safety" meeting of the UBC Commission on Local Safety, 25-27 June	5 260
Gdynia	Conference on the Sustainable Urban Mobility Plans, Com. on Transportation, 23-24 October	201
Kärdla	Seminar of the UBC Commission on Education, 27 November	1 815
Karlskrona	Meeting of UBC Task Force on youth employment and well-being, 6-7 October	
Kaunas	Meeting of the UBC Commission on Youth Issues, 1-4 April	1 526
Kiel	Seminar Baltic Sailing Camp, Commission on Business & Tourism, 10-11 September	1 200
Kristiansand	Commission on Business Talent Attraction Forum, 8-9 April	612
Örebro	Seminar 'From a traffic corridor and wasteland to a lively city', 18-21 May	7 500
Panevėžys	Seminar of the UBC Commission on Gender Equality, 22-24 April	150
Riga	Urban Planning and Environment seminar "Urban Streams", 14-17 September	18 540
	Meeting of the Commission on Youth Issues, 7-10 October	1 630
Tampere	69 th Meeting of the Union of the Baltic Cities Executive Board, 17-19 March	2 968
	Task Force on youth employment and well-being 1 st meeting, 17 March	846
Tartu	Baltic Urban Forum project preparatory meeting, 20 January	307
Tallinn	UBC Commission on Culture meeting, 12 November	-
Turku	70 th Meeting of the Executive Board of the Union of the Baltic Cities, 2 June	2 484
	Task Force on youth employment and well-being 1 st meeting	307
Växjö	71 th Meeting of the Executive Board of the Union of the Baltic Cities, 29 October	6 250
Vilnius	Meeting of the UBC Commission on Local Safety at the Municipal Police Conference, 14-16 May	7 000

UBC BUDGET FOR 2015 (EUR)

I. INCOME

1. Membership fees

Estonia, Lithuania, Latvia, Poland, Russia

	3	5 075,00	15 225,00
	5	4 060,00	20 300,00
	4	2 730,00	10 920,00
	7	2 275,00	15 925,00
	6	1 680,00	10 080,00
	14	840,00	11 760,00
	8	420,00	3 360,00
	Subtotal		87 570,00

Denmark, Germany, Finland, Norway, Sweden

	1	7 250,00	7 250,00
	8	5 800,00	46 400,00
	6	3 900,00	23 400,00
	18	3 250,00	58 500,00
	7	2 400,00	16 800,00
	3	1 200,00	3 600,00
	1	600,00	600,00
	Subtotal		156 550,00

TOTAL **244 120,00**

2. Transferred from 2014

184 452,59

TOTAL **428 572,59**

II. EXPENDITURE

1. Commissions & Gender equality work*

Cultural Cities
Inclusive and Healthy Cities
Planning Cities
Safe Cities
Smart and Prospering Cities
Sustainable Cities
Youthful Cities
Gender equality work

120 000,00

2. Meetings

70 000,00

3. Services/Maintenance

55 000,00

4. Communication and Marketing

40 000,00

5. Activities within CECICN

12 000,00

6. President

12 000,00

7. Communication (post, phone)

8 000,00

8. Publications

5 000,00

9. Office materials, equipment

3 000,00

10. Bank charges

1 500,00

11. Miscellaneous

1 000,00

12. Budget reserve

101 072,59

TOTAL **428 572,59**

* Not more than 40% can be spent by the lead city(s) for: secretariat, remunerations (including projects), subcontractors, travel, mailing, office supplies, promotion materials. Any changes in the commission budget require President's approval.