

**STATEMENT OF THE ACCOUNTS OF THE UNION OF THE BALTIC CITIES
FOR THE FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2017
(EUR)**

INCOME	EXPENDITURE	
1 Membership fees	216 043,98	
2 Transferred from 2016	184 450,85	
3 Refunds	4 841,96	
4 Bank interest	22,37	
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	405 359,16	
		Commissions 76 197,53
		Services/Maintenance 53 954,10
		Meetings 39 209,76
		Communications Manager 40 034,89
		Consulting 31 713,20
		President 11 984,21
		Communication 1 555,60
		Publications, marketing 898,88
		Bank charges 573,42
		Office materials 176,86
		Miscellaneous 58,34
		Exchange rate adjustment 8 252,84
		Costs of 2016 paid in 2017 9 549,42
		Costs of 2018 paid in 2017 240,89
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		274 399,94
		cash in hand 52,79
		cash in bank 138 442,64
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		subtotal 412 895,37
		Costs of 2017 paid in 2018 7 536,21
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	Total	405 359,16

* Average annual exchange rate in 2017 EUR = 4,2576 PLN, National Bank of Poland

**EXPLANATORY NOTE TO THE STATEMENT OF THE UBC ACCOUNTS
FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2017
(EUR)**

COMMENTS ON THE UNION OF THE BALTIC CITIES EXPENDITURE:

1 Commissions	76 197,57
Cultural Cities	4 808,94
Inclusive and Healthy Cities	6 741,81
Planning Cities	15 688,69
Safe Cities	7 645,25
Smart and Prospering Cities	11 362,11
Sustainable Cities	9 900,88
Youthful Cities	13 146,84
Working Group on Gender Equality	6 903,02
2 Services/Maintenance	53 954,10
Meetings, publications, translations, documents, website updates, social media, auditing, accounting etc	
3 Meetings	39 209,76
XIV UBC General Conference, Växjö	21 648,52
- meals	13 931,14
- accommodation & travel costs	7 022,51
- other	936,79
Executive Board (Kristiansand, Berlin):	14 056,92
- meals	7 964,93
- accommodation & travel costs	5 571,06
- other	520,93
Travel, conferences in Montreal and Gdańsk	1 993,00
Board of Audit	855,02
Other meetings	414,35
4 Communications Manager	40 034,89
5 Consulting	31 713,20
KMG Finland - maintenance of website, e-newsletter project	3 883,36
KPMG Finland evaluation report	27 829,84
6 President	11 984,21
7 Communication	1 555,60
Mailing	651,72
Telecommunication	903,87
8 Publications, marketing	898,88
Adobe photos, flags with UBC logo, Christmas cards	
9 Bank charges	573,42
10 Office materials	176,86
11 Miscellaneous	58,34
e.g. www domain, update in the Registry	
12 Exchange rate adjustment	8 252,84
13 Costs of 2016 paid in 2017	9 549,42
Payment for IHCC - film on refugees in Trelleborg	4 290,84
Tendensor speaker costs at SPCC Workshop, Hamburg	2 217,73
KMG Turku, transfer and hosting of websites	1 283,85
Costs of speaker K. Kern at the EUSBSR Forum, Stockholm	496,49
Refund, SPCC chair, 77th UBC Executive Board meeting	373,68

Accounting, other	886,81
13 Costs of 2018 paid in 2017	240,89
Comm. Manager plane ticket, meeting in Rostock, 19.01.18	
TOTAL in 2017	274 399,94

Costs of 2017 paid in 2018 **7 536,21**

Inclusive and Healthy Cities Commission 2017	6 240,47
Working Group on Gender Equality NEWW	403,98
Accounting, other	891,75

**STATEMENT OF THE ACCOUNTS OF THE UNION OF THE BALTIC CITIES
FOR THE FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2017
(PLN)**

INCOME	EXPENDITURE	
1 Membership fees	919 828,85	
2 Transferred from 2016	785 317,96	
3 Refunds	20 615,17	
4 Bank interest	95,25	
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	1 725 857,23	
		Commissions 324 418,78
		Services/Maintenance 229 715,00
		Meetings 166 939,49
		Communications Manager 170 452,57
		Consulting 135 022,16
		President 51 024,00
		Communication 6 623,13
		Publications, marketing 3 827,10
		Bank charges 2 441,42
		Office materials 753,01
		Miscellaneous 248,40
		Exchange rate adjustment 35 137,33
		Costs of 2016 paid in 2017 40 657,64
		Costs of 2018 paid in 2017 1 025,62
		<hr/>
		1 168 285,65
		cash in hand 224,79
		cash in bank 589 432,97
		<hr/>
		subtotal 1 757 943,40
		Costs of 2017 paid in 2018 32 086,18
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		Total 1 725 857,23

* Average annual exchange rate in 2017 EUR = 4,2576 PLN, National Bank of Poland

**EXPLANATORY NOTE TO THE STATEMENT OF THE UBC ACCOUNTS
FINANCIAL PERIOD 1 JANUARY - 31 DECEMBER 2017
(PLN)**

COMMENTS ON THE UNION OF THE BALTIC CITIES EXPENDITURE:

1 Commissions	324 418,78
Cultural Cities	20 474,56
Inclusive and Healthy Cities	28 703,97
Planning Cities	66 796,20
Safe Cities	32 550,42
Smart and Prospering Cities	48 375,33
Sustainable Cities	42 154,00
Youthful Cities	55 974,00
Working Group on Gender Equality	29 390,30
2 Services/Maintenance	229 715,00
Meetings, publications, translations, documents, website updates, social media, auditing, accounting etc	
3 Meetings	166 939,49
XIV UBC General Conference, Växjö	92 170,78
- meals	59 313,26
- accommodation & travel costs	29 899,04
- other	3 988,48
Executive Board (Kristiansand, Berlin):	59 848,76
- meals	33 911,49
- accommodation & travel costs	23 719,35
- other	2 217,92
Travel, conferences in Montreal and Gdańsk	8 485,43
Board of Audit	3 640,36
Other meetings	1 764,16
4 Communications Manager	170 452,57
5 Consulting	135 022,16
KMG Finland - maintenance of website, e-newsletter project	16 533,80
KPMG Finland evaluation report	118 488,36
6 President	51 024,00
7 Communication	6 623,13
Mailing	2 774,80
Telecommunication	3 848,33
8 Publications, marketing	3 827,10
Adobe photos, flags with UBC logo, Christmas cards	
9 Bank charges	2 441,42
10 Office materials	753,01
11 Miscellaneous	248,40
e.g. www domain, update in the Registry	
12 Exchange rate adjustment	35 137,33
13 Costs of 2016 paid in 2017	40 657,64
Payment for IHCC - film on refugees in Trelleborg	18 268,69
Tendensor speaker costs at SPCC Workshop, Hamburg	9 442,23
KMG Turku, transfer and hosting of websites	5 466,12
Costs of speaker K. Kern at the EUSBSR Forum, Stockholm	2 113,88
Refund, SPCC chair, 77th UBC Executive Board meeting	1 591,00

Accounting, other	3 775,72
13 Costs of 2018 paid in 2017	1 025,62
Comm. Manager plane ticket, meeting in Rostock, 19.01.18	
TOTAL in 2017	1 168 285,65

Costs of 2017 paid in 2018 **32 086,18**

Inclusive and Healthy Cities Commission 2017	26 569,46
Working Group on Gender Equality NEWW	1 720,00
Accounting, other	3 796,72

UBC membership fees in 2017

No.	Member City	Inhabitants	Invoice (EUR)	Transferred (EUR)	Date of receiving
1	Aarhus	325 000	5800	5 800,00	15.05.17
2	Arendal	43 700	2400	2 400,00	8.05.17
3	Bergen	271 800	5800	5 800,00	22.06.17
4	Bergen auf Rugen	14 080	1200	1 200,00	12.05.17
5	Cēsis	19 275	840	840,00	20.04.17
6	Chojnice	39 420	1680	1 680,00	25.04.17
7	Darłowo	14 000	420	420,00	14.04.17
8	Elbląg	127 954	2730	2 730,00	14.04.17
9	Elva	5 807	420	420,00	21.04.17
10	Espoo	256 760	5800	5 800,00	26.04.17
11	Gargždai	14 989	840	840,00	19.04.17
12	Gävle	96 969	3250	3 250,00	4.05.17
13	Gdańsk *	460 427	*	*	*
14	Gdynia	248 726	4060	4 060,00	12.05.17
15	Greifswald	55 051	3250	3 250,00	28.04.17
16	Guldborgsund	61 322	3250	3 250,00	19.05.17
17	Haapsalu	11 600	840	840,00	12.04.17
18	Helsinki	603 968	7250	7 250,00	16.05.17
19	Hiiu	4 856	420	420,00	16.05.17
20	Jēkabpils	25 883	1680	1 680,00	12.04.17
21	Jelgava	64 279	2275	2 275,00	8.04.17
22	Jöhvi	10 775	840	840,00	19.05.17
23	Jūrmala	57 671	2275	2 275,00	24.04.17
24	Jyväskylä	135 000	3900	3 900,00	16.05.17
25	Kalmar	62 815	3250	3 250,00	16.05.17
26	Karlskrona	64 032	3250	3 250,00	17.05.17
27	Karlstad	86 929	3250	3 250,00	17.05.17
28	Kaunas	307 498	4060	4 060,00	20.04.17
29	Keila	9 962	420	420,00	15.05.17
30	Kemi	22 285	1200	1 200,00	24.04.17
31	Kiel	239 866	5800	5 800,00	20.06.17
32	Klaipēda	158 541	2730	2 730,00	27.04.17
33	Kolding	89 556	3250	3 250,00	15.05.17
34	Koszalin	109 183	2730	2 730,00	24.04.17
35	Kotka	54 849	3250	3 250,00	16.05.17
36	Kristiansand	84 476	3250	3 250,00	5.06.17
37	Kristianstad	79 543	3250	3 250,00	15.05.17
38	Kuressaare	12 968	840	840,00	5.05.17
39	Lahti	103 352	3900	3 900,00	15.05.17
40	Liepāja	83 300	2275	2 275,00	11.05.17
41	Linköping	149 000	3900	3 900,00	26.05.17
42	Luleå	74 178	3250	3 250,00	4.05.17
43	Maardu	16 582	840	840,00	4.04.17
44	Malbork	38 872	1680	1 680,00	15.05.17
45	Malmö	303 873	5800	5 800,00	16.05.17
46	Mariehamn	11 286	1200	1 200,00	16.05.17

47	Międzyzdroje	6 577	420	420,00	9.05.17
48	Mielno	4 855	420	420,00	27.04.17
49	Narva	58 663	2275	2 275,00	28.04.17
50	Næstved	80 954	3250	3 250,00	8.05.17
51	Örebro	135 460	3900	3 900,00	31.05.17
52	Oskarshamn	26 163	2400	2 400,00	16.05.17
53	Palanga	17 930	840	840,00	9.05.17
54	Panevėžys	97 949	2275	2 275,00	20.04.17
55	Pärnu	43 488	1680	1 680,00	15.05.17
56	Pori	83 487	3250	3 250,00	16.05.17
57	Porvoo	49 087	2400	2 400,00	16.05.17
58	Pruszcz Gdański	26 591	1680	1 680,00	15.05.17
59	Rakvere	15 264	840	840,00	18.04.17
60	Reda	22 778	840	840,00	24.05.17
61	Riga	693 064	5075	5 075,00	8.11.16
62	Rostock	206 730	5800	5 800,00	8.06.17
63	Šiauliai	107 875	2730	2 730,00	26.04.17
64	Sillamäe	16 183	840	840,00	18.04.17
65	Słupsk	96 871	2275	2 275,00	12.05.17
66	Söderhamn	25 300	2400	2 400,00	11.05.17
67	Sopot	37 658	1680	1 680,00	11.04.17
68	St. Petersburg	4 600 276	5075	5 075,00	6.07.17
69	Tallinn	419 830	4060	4 060,00	10.05.17
70	Tampere	220 000	5800	5 800,00	15.05.17
71	Tartu	98 480	2275	2 275,00	28.04.17
72	Taurage	42 000	1680	1 680,00	28.04.17
73	Trelleborg	42 794	2400	2 400,00	27.04.17
74	Tukums	19 515	840	840,00	26.04.17
75	Turku	180 225	3900	3 900,00	15.05.17
76	Umeå	117 294	3900	3 900,00	9.06.17
77	Ustka	16 056	840	840,00	12.04.17
78	Vaasa	66 405	3250	3 250,00	10.05.17
79	Västervik	35 892	2400	2 400,00	15.05.17
80	Växjö	84 800	3250	3 250,00	13.04.17
81	Viljandi	17 473	840	840,00	12.04.17
82	Visby	22 500	1200	1 200,00	12.05.17
83	Võru	12 951	840	840,00	12.05.17
	Dolina Charlotty		500	500,00	29.06.17
	Total:	12 981 676	214915	214 915,00	

* Gdańsk contribution in 2017: ca 48 700 EUR

EXPENDITURE OF UBC COMMISSIONS IN 2017 (EUR)

Commission on	Granted	Transfer	Date	Purpose
Cultural Cities (Pori)	10 000	493,84	29.12	1. Lead cities / secretariat costs 2 634,04 J. Simula, flight, hotel, UBC Executive Board meeting, Kristiansand, 15-17.02.17
		498,58	29.12	J. Simula, flight, hotel, Working Group on Gender Equality Conference, Gdańsk, 11.04.17
		719,8	29.12	J. Simula, flight, hotel, UBC Executive Board meeting, Berlin, 15.06.17
		309,1	29.12	J. Simula, flight, hotel, bus, Cultural Cities Commission meeting, Kaunas, 25-29.09.17
		612,72	29.12	J. Simula, flight, hotel, train, UBC General Conference, Växjö, 24-27.10.17
		236,2	29.12	2. Activities 2 236,2 Dinner, Cultural Cities Commission meeting, Kaunas, 25-29.09.17
		2 000	6.12	Input of the Cultural Cities Commission to the UBC YCC Youth Conference, Växjö, 21-28.10.17: Accommodation, meals of the Youth Conference participants (Kolding, Guldborgsund, Gävle, Gargždai, Klaipėda, Riga, Tallinn, Elva)

<p>Inclusive and Healthy Cities (Trelleborg, Gdynia)</p>	<p>10 000</p>	<p>223,87 1 980 NOK</p> <p>278</p>		<p>1. Lead cities / secretariat costs 4 708,82 J. Józefczyk, hotel, UBC Executive Board meeting, Kristiansand, 15-17.02.27 J. Józefczyk, travel, per diem, insurance, UBC Executive Board meeting, Kristiansand, 15-17.02.27, 443,08 J. Józefczyk, K. Stec, A. Mróz, plane tickets, transport, hotels in Malmö and Trelleborg, insurance, per diem, meeting of the Commission, Trelleborg, 22-24.03.17, 1 415,89 J. Józefczyk, hotel, UBC Executive Board meeting, Berlin, 13-17.06.17 J. Józefczyk, train tickets, per diem, UBC Executive Board meeting, Berlin, 13-17.06.17, 250,69 L. Helgerud, M. Andersson, hotel, commission's working meeting, Gdynia, 21-23.08.17, 381,76 Meals, commission's working meeting, Gdynia, 21-23.08.17, 41,7 J. Józefczyk, hotel, ferry, UBC General Conference, Växjö, 24-27.10.17, 930,32 Meals, integration activities, study visit on domestic violence of the Karlstad delegation, Gdynia, 7-8.12.17, 297,86 J. Józefczyk, hotel, travel, per diem, insurance, working meeting preparing the Conference of Refugee Integration, Rostock, 21-22.09.17, 445,65</p> <p>2. Activities 2 017,05 Preparing and moderation of the workshop, meeting of the Commission, Trelleborg, Logisfera Nova, Gdynia, 22-24.03.17, 825,24 P. Wołkowiński, hotel, transport, per diem, insurance working meeting preparing the Conference of Refugee Integration, Rostock, 21-22.09.17, 212,53 Simultaneous interpretation, "Intergenerational City - Challenges in Demography and Opportunities for Sustainable Development" conference, Gdynia, 9.10.17, 979,28</p> <p>Total: 6 725,87 Unspent: 3 274,13 (Money on UBC account)</p>
<p>Planning Cities (Aarhus)</p>	<p>21 000</p>	<p>10 000</p> <p>5 497,24</p> <p>5 502,76 moved from 2016</p>	<p>28.02</p> <p>25.04</p>	<p>1. Lead cities costs 4 975,01 T. Stromberg, flight, train, hotel, Steering group meeting/seminar preparation meeting, Rostock, 15-17.01.17, 492,88 P. Szewczyk, flight, train, hotel, Steering group meeting/seminar preparation meeting, Rostock, 15-17.01.17, 395,49 M. Liepa, flight, train, hotel, taxi, Steering group meeting/seminar preparation meeting, Rostock, 15-17.01.17, 433,44 Meals, Steering group meeting/seminar preparation meeting, Rostock, 15-17.01.17, 306,82 P. Szewczyk, plane, train, hotel, UBC Executive Board meeting, Kristiansand, 15-17.02.17, 518,67 P. Szewczyk, M. Liepa, T. Stromberg, flight, hotel, Steering group meeting/seminar preparation meeting in Oskarshamn, 18-20.06.17, 2 202,31 NP Mohr, train, hotel, bus, conference fee, UBC General Conference, Växjö, 24-27.10.17, 614,65 Bank fees, 10,75</p>

				<p>2. Activities 7 000 Joint Planning Cities and Smart and Prospering Cities Commissions seminar, Rostock, 14-17.05.2017, 7 000: Expert remuneration (L. Nyka, Gdańsk), 2 000 Expert remuneration (R. Uhde, Rostock), 2 052,75 Production of air images and movies of the Rostock port areas, 1 071 Concert of the Carina Castillo&groove town group, 1 872,50</p> <p>Total: 11 975,01 Unspent: 9 024,99 (Money on Commission's account)</p>
Safe Cities (Liepāja)	10 000	181,80 705,26 544,38 432,83 465,5 399,40 281,93 331,32 350,40 358,14 760,94 361,53 246,88 729 107,14 860	18.01 17.02 21.02 11.01 15.03 13.04 28.03 17.05 5.06 13.06 26.06 29.06 29.06 22.08 26.09 14.09 20.09 23.11 4.10 14.11 4.10 6.12 19.01 23.01 24.03 17.07	<p>1. Lead cities / secretariat costs 5 420,31 K. Varpins, hotel, travel, meeting of the Safe Cities Commissions, Kaunas, 11-13.01.17 K. Varpins, hotel, car parking, car mileage expense, travel, UBC Executive Board meeting, Kristiansand, 15-17.02.17 T. Lindstrom, Meeting of the Safe Cities Commission, Kaunas, 11-13.01.17 K. Varpins, hotel, travel, Conference of the Working Group on Gender Equality, Gdańsk, 11.04.17 K. Varpins, plane, hotel, transport, Soft Security and Migration in the Baltic Sea Region conference, Helsinki, 30-31.05.17 K. Varpins, hotel, transport, the Safe Cities Commission meeting, Tallinn, 7-9.06.17 K. Varpins, hotel, travel, UBC Executive Board meeting, Berlin, 13-17.06.17 K. Varpins, plane ticket, UBC General Conference, Växjö, 24-27.10.17 T. Lindstrom, hotel, transport, the Safe Cities Commission meeting, Tallinn, 7-9.06.17 K. Varpins, plane, travel, working meeting preparing the Conference on Refugees' Integration, Rostock 21-22.09.17 K. Varpins, plane ticket, conference fee, hotel, travel, EFUS conference, Barcelona, 15-17.11.17 K. Varpins, plane ticket, hotel, train, CBSS PA Secure Steering group meeting, Stockholm, 9-10.11.17 K. Varpins, plane ticket, parking, car mileage expenses, Baltic Leadership Programme, Stockholm, 27-30.11.17</p> <p>2. Activities 1 696,14 Meal, meeting of the Safe Cities Commissions, Kaunas, 11-13.01.17 Maintenance of the Commission's website Meeting organisation, meals, the Safe Cities Commission meeting, Tallinn, 7-9.06.17</p> <p>Total: 7 116,45 Unspent: 2 883,55 (Money on UBC account)</p>

Smart and Prospering Cities (Kiel)	10 000 3 271,90 moved from 2016	359,63	3.01	1. Lead cities / secretariat costs 3 589,49 W. Schmidt, hotel, travel, UBC Executive Board meeting, Stockholm, 10.11.16
		105	12.01	W. Schmidt, kilometer allowance, preparation of commission's strategy meeting, Kolding, 11.01.17
		417	30.01	W. Schmidt, hotel, travel, daily allowance, preparation of commission's meeting, Rostock, 15-17.01.17
		48,49	30.01	Resignation from VASAB workshop, Skanör, 1.02.17
		451	24.02	W. Schmidt, hotel, travel, daily allowance, UBC Executive Board meeting, Kristiansand, 15-17.02.17
		171	24.02	W. Schmidt, meeting concerning Strategy of the Smart and Prospering Cities Commission, Kolding, 10.02.17
		650,8	28.03	W. Schmidt, travel, hotel, meeting in Bergen auf Rügen, Greifswald and Rostock concerning UBC and the Commission, 21-24.03.17
		474	6.06	W. Schmidt, hotel, travel, Joint Planning Cities and Smart and Prospering Cities Commissions seminar, Rostock, 14-17.05.17
		447,42	12.07	W. Schmidt, hotel, transport, Innovative City Forum, Nice, 5-6.07.17
		353,85	8.12	W. Schmidt, Preparation meeting Smart and Prospering Cities / BDF Malmö 2018, Copenhagen, 22.11.17
		111,3	12.12	W. Schmidt, hotel, Preparation meeting Creative Ports Project, Hamburg, 7-8.12.17
		2 182,41	6.02	2. Activities 9 682,41 Tendensor, consulting service and travel expenses, Smart and Prospering Cities Commission Attractive Cities Workshop. Hamburg, 21.09.16
		2 500	19.04	Room and catering, Smart and Prospering Cities Commission Attractive cities seminar, Hamburg, 20-22.08.16, resources moved from 2016
		5 000	29.08	Co-financing of Joint Planning Cities and Smart and Prospering Cities Commissions seminar, Rostock, 14-17.05.2017: Expert remuneration (P-P Pere, Future Place Leadership), 2 000 Catering, 1 536,19 Translation of the study, 380,80 Transfer (taxi for participants), 865,5 Production of 15 graphics "All allowed beach", 330
				Total: 13 271,90

Sustainable Cities (Turku)	10 000	10 000	6.12	<p>1. Lead cities / secretariat costs 4 315,4 M. Jokinen travel, Helcom roundtable St. Petersburg, 21-23.03.2017, 583,71 B. Grönholm, K-M. Lang, A. Kotaviita, K. Paju, R. Veivo, R. Leskinen, K. Bonnevier, travel, hotel, Commission's meeting, Jyväskylä, 16-18.05, 1 983,30 B. Grönholm, travel, hotel, conference fee, UBC General Conference, Växjö, 24-27.10.17, 1 695,41 Facebook marketing 52,98</p> <p>2. Activities 6 199 Grant to the City of Jyväskylä, Commission's meeting, Jyväskylä, 16-18.05, 2 500: Dinner for ca. 40 persons, 2 470,00 Train, T. Kokovkin, Tallinn, speaker 42,64 Catering and venue rent, IWAMA Water Forum at the UBC General Conference, Växjö, 24-27.10.17, 2721,43 Remuneration for expert M. Lohman, preparing, analyzing, writing CDP report "Climate Leadership from Baltic Sea Region Cities", 977,36</p> <p>Total: 10 514,40</p>
Youthful Cities (Gävle, Kolding)	13 000	10 000 3 000	20.02 18.05	<p>1. Lead cities / secretariat costs 3 087,47 L. Hernandez-Modin, flight, train, hotel, UBC Executive Board meeting, Kristiansand, 15-17.02.17, 464,5 C. Adamsen, hotel, travel, preparatory meeting regarding UBC Conference / Youth Conference, Växjö, 1-2.03.17 322,07 C. Adamsen, travel and hotel, UBC Executive Board meeting, Berlin, 13-17.06.17, 361,85 L. Hernandez-Modin, travel, hotel, UBC General Conference, Växjö, 24-27.10.17, 547,12 C. Adamsen, travel, UBC YCC meetng with CBSS, BSSSC, ERB, Swedish Institute, Stockholm, 14.11.17, 488,12 L. Hernandez-Modin, travel, hotel, meeting with a new Chair, Riga, 15.01.18, 249,81 Office materials Gävle municipality, 654,00</p> <p>2. Activities 9 911,23 Dinners, lunches, coffee breaks, Youthful Cities Commission meeting, Gävle, 4-7.04.17, 2 165,98 El Sistema study visit, Youthful Cities Commission meeting, Gävle, 4-7.04.17, 158,9 Travel, youth representatives (Kolding, Gdańsk, Rostock), Youth conference, EU SBSR Forum, Berlin, 13-14.06.17, 622,37 Flight of representatives of Tallinn, Youth Conference, EU SBSR Forum, Berlin, 13-14.06.17, 663,96 Hotel including dinner, Youth Conference, EU SBSR Forum, Berlin, 13-14.06.17, 3 071,29 Travel, accommodation of participants (Kolding, Guldborgsund, Gävle, Gargždai, Klaipėda, Riga, Tallinn, Elva, Turku) and speakers, UBC YCC Youth Conference Växjö, 21-28.10.17, 3 228,73</p> <p>Total: 12 998,7</p>

Working Group on Gender Equality (Helsinki/Gdańsk)	10 000	221,06 (965,69 PLN)	22.01	1. Lead cities / secretariat costs 4 167,01 M. Tarasiewicz, plane ticket, UBC Executive Board meeting, Kristiansand, 15-17.02.17
		220,89 (923,24 PLN)	29.05	M. Tarasiewicz, plane ticket, UBC Executive Board meeting, Berlin, 15.06.17
		707,63 (3 000 PLN)	25.04	NEWW, reimbursement of expenses, preparation of Working Group on Gender Equality Conference, Gdańsk, 11.04.17
		61,53 (261.10 PLN)	13.06	M. Tarasiewicz, plane ticket, XIV UBC General Conference, Växjö, 24-26.10.17
		407,05 (1 740 PLN)	4.09	NEWW, reimbursement of expenses, work for the Working Group on Gender Equality
		130,86	22.09	J. Gierczak, hotel, train ticket, working meeting preparing the Conference of Refugee Integration, Rostock, 21-22.09.17
			8.09	
			10.09	
		400 (1 713,48 PLN)	27.09	NEWW, reimbursement of expenses, work for the Working Group on Gender Equality
		393,67	28.09	J. Gierczak, hotel, plane, train, bus ticket, UBC General Conference, Växjö, 24-27.10.17
			30.09	
			9.10	
		400 (1 713,44 PLN)	20.10	NEWW, reimbursement of expenses, work for the Working Group on Gender Equality
		413,34 (1 756,60)	15.11	NEWW, reimbursement of expenses, work for the Working Group on Gender Equality
		400,82 (1 684,50 PLN)	15.12	NEWW, reimbursement of expenses, work for the Working Group on Gender Equality
		410,16 (1 720 PLN)	8.01.18	NEWW, reimbursement of expenses, work for the Working Group on Gender Equality
		426,77	23.03	2. Activities 2 556,7 M. Boeker, plane ticket, Working Group on Gender Equality Conference, Gdańsk, 11.04.17
		351,25 (1 497,54 PLN)	25.03	J. Just, plane ticket, Working Group on Gender Equality Conference, Gdańsk, 11.04.17
		162,56 (694,95 PLN)	31.03	Posters for the conference, Working Group on Gender Equality Conference, Gdańsk, 11.04.17
		67,28 (284,42 PLN)	21.04	Office materials, Working Group on Gender Equality Conference, Gdańsk, 11.04.17
		27,64 (116,90 PLN)	19.04	I. Desperak, transport cost refund, Working Group on Gender Equality Conference, Gdańsk, 11.04.17
		107,42 (454,10 PLN)	13.03	M. Tkacz-Janik, transport cost refund, Working Group on Gender Equality Conference, Gdańsk, 11.04.17
		748,32 (3174 PLN)	24.04	Catering, Working Group on Gender Equality Conference, Gdańsk, 11.04.17
		272,33 (1 152 PLN)	14.04	M. Boeker, I. Desperak, J. Just, hotel, Working Group on Gender Equality Conference, Gdańsk, 11.04.17
		48,60	30.06	Meals, meeting of the Working Group on Gender Equality, Berlin, 14.06.17
		27,50	30.06	Meals, meeting of the Working Group on Gender Equality, Berlin, 14.06.17
317,03	9.11	A. Puodzuniene, hotel, UBC General Conference, Växjö, 24-27.10.17		
			Total: 6 723,71	
			Unspent: 3 276,29 (Money on UBC account)	

CONTRIBUTIONS TO THE SECRETARIATS/CHAIRS IN 2017 (EUR)

City	Secretariat	Amount spent in 2017
Aarhus	Planning Cities Commission	7 500
Gdańsk	Secretariat of the Union of the Baltic Cities	48 700
Gdynia	Inclusive and Healthy Cities Commission	2 630
Karlstad	Inclusive and Healthy Cities Commission	5 035
Kiel	Smart and Prospering Cities Commission	18 000
Liepāja	Safe Cities Commission	8 000
Pori	Cultural Cities Commission	2 100
Turku	Sustainable Cities Commission	80 000
Gävle	Youthful Cities Commission	3 652
Helsinki	Working Group on Gender Equality	1 500 - 2 000

The secretariat/chair costs include the staff remuneration, travels, premises, telecommunication, mailing, office materials and publications. Above figures do not include contributions from the UBC which are shown in annex 2.

UBC PROJECTS WITH EXTERNAL FUNDING IN 2017 (EUR)

Project	Management	Member cities involved	• Donor(s)	Income	Expenditure
Cities Multimodal	City of Rostock	Turku (SustCC), Rostock	• BSR programme VB	0	3 700
Baltic Urban Lab	Turku (Sustainable Cities Commission)	Turku (SustCC), Riga, Tallinn	• BSR programme VB	90 000	106 000
Iwama	Turku (Sustainable Cities Commission)	Turku (SustCC), Gdańsk, Kaunas, Jurmala, Lahti, Tartu	• BSR programme VB	235 000	247 000
IWATER	City of Riga	Turku (SustCC), Riga, Gävle, Helsinki, Jelgava, Söderhamn, Tartu	• Central Baltic VA	118 000	98 000
SUMPs-Up	ICLEI European secretariat	Turku (SustCC), Malmö	• HORIZON 2020	21 000	21 000
Eccentric	City of Madrid	Turku (SustCC)	• HORIZON 2020/ Civitas	52 000	52 000
Dynamo	City of Aachen	Turku (SustCC), Gdynia	• FP7/ Civitas	0	26 000

MEMBER CITIES CONTRIBUTION TO THE UBC EVENTS IN 2017

City	Event	Contribution (EUR)
Gävle	Youthful Cities Commission meeting, 4-7 April 2017	1 727
Gdańsk	Working Group on Gender Equality Conference, 11 April 2017	
Gdynia	Conference "Intergenerational City - Challenges in Demography and Opportunities for Sustainable Development" and Inclusive & Healthy Cities Commission meeting, 9-10 October 2017	12 800
Jyväskylä	Sustainable Cities Commission meeting, 16-18 May 2017	5 887
Kaunas	Safe Cities Commission meeting, 11-13 January 2017	2 043
	Cultural Cities Commission meeting, 26-27 September 2017	732
Kristiansand	78th Executive Board meeting, 15-17 February 2017	10 645
Rostock	Planning Cities and Smart&Prospering Cities Commissions workshop, 14-17 May 2017	15 281
Pori	Cultural Cities Commission meeting and Culturability II seminar, 1-3 March 2017	305
Tallinn	Safe Cities Commission meeting, 7-9 June 2017	2 932
Trelleborg	Inclusive & Healthy Cities Commission - Open Workshops, 22-24 March 2017	803
Växjö	UBC Youth Conference, 21-28 October 2017	6 375
	XIV UBC General Conference, 24-27 October 2017	38 000

UBC BUDGET FOR 2018 (EUR)

I. INCOME

1. Membership fees

	3	7 250,00	21 750,00
	10	5 800,00	58 000,00
	10	3 900,00	39 000,00
	22	3 250,00	71 500,00
	13	2 400,00	31 200,00
	19	1 200,00	22 800,00
	4	600,00	2 400,00
	1	500,00	500,00

TOTAL 247 150,00

2. Transferred from 2017

132 831,03

TOTAL 379 981,03

II. EXPENDITURE

1. Commissions*

120 000,00

- Cultural Cities
- Inclusive and Healthy Cities
- Planning Cities
- Safe Cities
- Smart and Prospering Cities
- Sustainable Cities
- Youthful Cities
- Gender Equality Working Group

2. Meetings

60 000,00

3. Services/Maintenance

60 000,00

4. Communication and Marketing

30 000,00

5. Consulting

20 000,00

6. President

12 000,00

7. Communication (post, phone)

3 000,00

8. Activities within HA Capacity

2 200,00

9. Publications

3 000,00

10. Office materials, equipment

2 500,00

11. Bank charges

1 000,00

12. Miscellaneous

1 000,00

13. Budget reserve

65 281,03

TOTAL 379 981,03

** Not more than 40% can be spent by the lead city(s) for: secretariat, remunerations (including projects), subcontractors, travel, mailing, office supplies, promotion materials. Any changes in the commission budget require President's approval.*